

Claybrooke Magna Parish Council



Minutes of the Parish Council Meeting held on 13th February 2025 at 7.00pm in
Claybrooke Village Hall

1. Members Present

Cllr R Kimberley (RK) chairman, Cllr S Herald (SH) vice-chairman, Cllr M Lenihan (ML), Cllr R Deacon (RD), Cllr J Allcoat (JA), DCllr R Page and Patricia Nunn (PN), Parish Clerk.

1 member of the public was present.

2. To receive any apologies for absence

No apologies were received.

3. Public Participation session

Nothing was raised.

4. To receive and consider any disclosures of personal interest

No disclosures were received.

5. To receive members requests for dispensations

A dispensation has been agreed for SH to speak and vote on JBC matters and for ML to speak and vote on village hall matters.

6. To approve as accurate the minutes of last Parish Council meeting held on 9th January 2025

The minutes of last meeting proposed to be approved as accurate by RK, and seconded by RD.

Unanimously agreed. **Resolved.** These were signed by RK.

7. To consider any matters arising from the previous minutes on 9th January 2025

All matters from the previous meeting have been actioned or are to be discussed at this meeting.

8. To receive any matters raised by the District/County Councillor

Discussion was held over the upcoming consultation of the Local Plan by HDC. The consultation will start on 12th March for 8 weeks. Cllrs to read all the documentation received and discuss at the next meeting.

RP provides regular email updates and information prior to the Parish Council meeting and all matters were noted.

9. Financial Matters

i) To note any receipts and approve any payments since the last meeting in January 2025

Payments

Payment to P Nunn expenses (travel to February meeting 10 x 45p = 4.50	£14.29
Printing costs Feb - 2.99; stamps £6.80)	
Payment to J Horsfall to refund payment for replacement defibrillator pads and battery.	£313.20
Payment to Open Hands charity as a donation for using a resident's electricity for the xmas lights on the green.	£ 50.00
Payment to LCC for construction of Jubilee pathway	£105,000.00
Payment to P Nunn to refund payment for plaque for bench on jubilee pathway.	£45.00

Payment to P Nunn to refund payment annual green bin for village green £61.00
Total Payments: £ 105,483.49 (£105,408.20 paid in January; £61.00 paid in February)

Receipts:

31.12.24	Interest on reserve account 1	7.38
31.12.24	Interest on reserve account 2	13.61

Proposed by ML, seconded by RD, that the payments be approved and receipts noted. Unanimously agreed. **Resolved.**

ii) **To note the bank reconciliation up to 31st January 2025**

Current account

c/f at 31.12.24		112,932.90
January payments	229.49	112,703.41
Additional January payments	105,408.20	7,295.21
February payment	61.00	7,234.21
Outstanding January payment – ICO)	35.00	7199.21
Additional February payments	14.29	7,184.92

Reserve Account 1

30.11.24 c/f		6237.81
Interest	7.38	6245.19

Reserve Account 2 (Playground)

30.11.24 c/f		11496.15
Interest	13.61	11509.76

Proposed by RD, seconded by JA, that the reconciliation be approved. Unanimously agreed. **Resolved.**

10. Planning Matters

i) **New /Unresolved planning applications**

None received.

ii) **Other/ Ongoing planning matters**

None.

11. To discuss Councillor and other training

No training needs identified at this time.

12. To receive an update and requests from the Village Hall Committee

The recent Burns Supper was a great success.

The windows are to be repainted together with the white line on the ramp.

The side wall was checked and will cost around £3000. It was proposed by RK, seconded by SH, that a funding application be completed for the HDC Community fund money. Unanimously agreed.

Resolved.

One quote has been received, another to be sought. **ML**

13. To discuss any matters relating to the playground

No matters raised.

14. To receive an update and discuss business relating to the Joint Burial Committee

At the recent meeting it was agreed to obtain another quote for mowing of the churchyard. Also quotes to be obtained for renewing the notice board and painting the gates. This work would be dependent on achieving the necessary funding.

15. To discuss the HDC Community Fund

The cost for repairing the village hall wall is around £3500. It was proposed by RK, seconded by JA, that an application for funding from the HDC Community fund to be completed for this. **PN**

16. To discuss and approve work on the trees in the playground

Three branches are loose on the apple tree affecting a neighbour’s property. It was proposed by RD, seconded by SH, that the branches be cut and disposed of as soon as possible for a cost of around £320.00. Unanimously agreed. **Resolved.**

17. To agree a date for the village litter pick

Agreed for Saturday 15th March 2024.

17. To receive any correspondence/postbox and agree actions

A resident has reported a number of areas in the village which are overgrown and affecting pathways. These to be reported. **PN**

18. Any other business

There is a Magna Park meeting on 24th March, RK to attend.

19. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 13th March 2025 at 7pm in the Village Hall.

The meeting was closed by RK at 2031hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 13^h February 2025, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....

Date:.....13th March 2025.....

Matters arising

1. An application from the HDC Community fund to be completed for repairing the village hall wall. **PN**
2. The apple tree branches to be cut. **RD**
3. The overgrown areas to be reported. **PN**
4. More quotes for repairing the village hall wall to be sought. **ML**