

Claybrooke Magna Parish Council



Minutes of the Parish Council Meeting held on 9th January 2025 at 7.00pm in Claybrooke Village Hall

1. Members Present

Cllr R Kimberley (RK) chairman, Cllr S Herald (SH) vice-chairman, Cllr R Deacon (RD), Cllr J Allcoat (JA), DCllr R Page and Patricia Nunn (PN), Parish Clerk.

1 member of the public was present.

2. To receive any apologies for absence

Apologies were received from Cllr M Lenihan (ML), which were accepted.

3. Public Participation session

A resident attended to ask for the Parish Council's support for a resident wildflower planting scheme in the village.

4. To receive and consider any disclosures of personal interest

RK disclosed a personal interest in item 10i) below and would not take part in any discussion.

5. To receive members requests for dispensations

A dispensation has been agreed for SH to speak and vote on JBC matters.

6. To approve as accurate the minutes of last Parish Council meeting held on 12th December 2024

The minutes of last meeting proposed to be approved as accurate by SH, and seconded by RK.

Unanimously agreed. **Resolved.** These were signed by RK.

7. To consider any matters arising from the previous minutes on 12th December 2024

All matters from the previous meeting have been actioned or are to be discussed at this meeting.

8. To receive any matters raised by the District/County Councillor

RP provides regular email updates and information prior to the Parish Council meeting and all matters were noted.

9. Financial Matters

i) To note any receipts and approve any payments since the last meeting in December 2024

Payments

Payment to P Nunn expenses (travel to January meeting 10 x 45p = 4.50 Printing costs Jan - 2.99)	£ 7.49
Payment to Cuttlefish for domain renewal and email account	£222.00
Payment to J West for 5 cuts of the green – Aug- Nov	£200.00
Payment to K Winter (Bagwin) for playground hedge cutting	£660.00
Payment to Information Commissioner (Annual fee)	£35.00

Total Payments: £1124.49 (£860.00 paid in December)

Receipts:

Nil

Proposed by RD, seconded by JA, that the payments be approved and receipts noted. Unanimously agreed. **Resolved.**

ii) **To note the bank reconciliation up to 31st December 2024**

Current account

c/f at 30.11.24		114,936.24
December payments	1143.34	113,792.90
Additional December payments	860.00	112,932.90
January payments	264.49	112,668.41

Reserve Account 1

30.11.24 c/f 6237.81

Reserve Account 2 (Playground)

30.11.24 c/f 11496.15

Proposed by RD, seconded by JA, that the reconciliation be approved. Unanimously agreed. **Resolved.**

iii) **To approve the bank charges for the Treasurers account with Lloyds bank**

Proposed by RD, seconded by JA, that the proposed bank charges be accepted at £4.25 per month.

Unanimously agreed. **Resolved.**

10. Planning Matters

i) **New /Unresolved planning applications**

24/01565/OUT Manor Farm – Outline application for erection of one dwelling – self build - **neutral**

ii) **Other/ Ongoing planning matters**

None

11. To discuss Councillor and other training

No training needs identified.

12. To receive an update and requests from the Village Hall Committee

A resident has showed concern at the side wall. To be checked. **ML**

13. To discuss any matters relating to the playground

No matters raised.

14. To receive an update and discuss business relating to the Joint Burial Committee

A member of the JBC has completed an awareness course on cemetery safety.

The next meeting will be held in January

15. To discuss matters relating to the Jubilee pathway

A quote for a bench plaque to be sought from a local supplier. **PN**

It was proposed by SH, seconded by RK, that the Parish Council support the residents in their suggestion for wildflower planting along the pathway. The residents will seek the relevant authority permissions and funding. Maintenance to be the responsibility of the residents. Unanimously agreed. **Resolved.**

16. To discuss the HDC Community Fund

to be discussed at later meetings.

17. To receive any correspondence/postbox and agree actions

A TTRO was received for the closure of Claybrooke Road on the 13th January 2025 for 3 days. Works to be carried out by Severn Trent.

18. Any other business

There was no other business

19. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 13th February 2025 at 7pm in the Village Hall.

The meeting was closed by RK at 2005hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 9^h January 2025, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....

Date:.....13th February 2025.....

Matters arising

1. One side wall of village hall to b checked. ML
2. A quote for a bench plaque to be sought from a local supplier.**PN**
3. Residents to be contacted about the decision concerning wildflower planting along the Jubilee path. **PN**