

# Claybrooke Magna Parish Council



## Minutes of the Parish Council Meeting held on 14th November 2024 at 7.00pm in Claybrooke Village Hall

### 1. Members Present

Cllr R Kimberley (RK) chairman, Cllr S Herald (SH) vice-chairman, Cllr R Deacon (RD), Cllr M Lenihan (ML), DCllr R Page and Patricia Nunn (PN), Parish Clerk.

2 members of the public were present.

### 2. To receive any apologies for absence

Apologies were received from Cllr J Allcoat (JA), which were accepted.

### 3. Public Participation session

A proposal was received from representatives of the Marc Smith charity for a contribution by the PC towards the repair of the school house.

### 4. To receive and consider any disclosures of personal interest

No interests were disclosed.

### 5. To receive members requests for dispensations

Dispensations have been agreed for ML to speak and vote on village hall matters and for SH on JBC matters.

### 6. To approve as accurate the minutes of last Parish Council meeting held on 10<sup>th</sup> October 2024

The minutes of last meeting proposed to be approved as accurate by ML, and seconded by RD.

Unanimously agreed. **Resolved.** These were signed by RK.

### 7. To consider any matters arising from the previous minutes on 10<sup>th</sup> October 2024

All matters from the previous meeting have been actioned or are to be discussed at this meeting.

### 8. To receive any matters raised by the District/County Councillor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

### 9. Financial Matters

#### i) To note any receipts and approve any payments since the last meeting in October 2024

##### Payments

Payment to P Nunn expenses (travel to November meeting and for village inspection 2x 10 x 45p = 9.00; Printing costs Oct - 2.99) 11.99

To be paid by bank transfer on 15.11.24

Payment to Royal British Legion for 2 poppy wreaths and £10 donation 50.00

To be paid by bank transfer on 8.11.24

**Total Payments: £61.99**

##### Receipts:

No receipts received

Proposed by ML, seconded by RK, that the payments be approved and receipts noted. Unanimously agreed. **Resolved.**

ii) **To note the bank reconciliation up to 31<sup>st</sup> October 2024**

**Current account**

c/f at 30.09.24		116,452.86
October payments	7.49	<b>116,445.37</b>
<b>November payments</b>	<b>61.99</b>	<b>116,392.92</b>

**Reserve Account 1**

31.08.24 c/f 6216.07

**Reserve Account 2 (Playground)**

31.08.24 c/f 11456.07

Proposed by ML, seconded by RK, that the reconciliation be approved. Unanimously agreed. **Resolved.**

iii) **To approve the clerk's salary increase 2024/25**

It was proposed by SH, seconded by RD, that the clerk's pay be increased to £12.21 per hour backdated to 1<sup>st</sup> April 2024, in line with the national pay award. Unanimously agreed. **Resolved.**

**10. Planning Matters**

i) **New /Unresolved planning applications**

None received.

ii) **Other/ Ongoing planning matters**

It was noted that the proposal for a Solar farm in the village is only a proposal and has not reached the planning application stage..

**11. To discuss Councillor and other training**

No training needs identified.

**12. To receive an update and requests from the Village Hall Committee**

Nothing to update since the last meeting.

**13. To discuss any matters relating to the playground**

All matters ongoing.

**14. To receive an update and discuss business relating to the Joint Burial Committee**

The hedges have been cut around the cemetery. The next meeting is to be held next week.

**15. To discuss a possible new village sign**

A meeting has been arranged with a possible supplier.

**16. To discuss the Community Speed Watch Initiative**

This was discussed further and residents will be asked their opinions. Ongoing

**17. To discuss matters relating to the Jubilee pathway**

The project has started and it is expected that the pathway will be completed by the end of November.

It was proposed by ML, seconded by RK, that a plaque be purchased to commemorate the late Queen's platinum jubilee of her accession to the throne in 2022. Unanimously agreed. **Resolved.** The wording of the plaque to be agreed once the supplier has been contacted.

**18. To discuss the HDC Community Fund**

It was proposed by ML, seconded by RD, that the PC should support the application to the HDC Community Fund for the repair of the school house by the Marc Smith charity to the amount of £5,000.00. Unanimously agreed. **Resolved.**

**19. To discuss the HDC Community Partnership Safety Partnership**

All matters noted.

**20. To receive any correspondence/postbox and agree actions**

A letter has been received showing concern over the amount of heavy lorries going through the village from the woodyard lorry park. **PN** to reply.

A TTRO has been received for footpath patching works on Frolesworth Lane to be carried out on 9<sup>th</sup> December 2024.

**21. Any other business**

- The village Christmas lights will be switched on on 2<sup>nd</sup> December 2024.
- Quotes to be obtained for cutting the hedges on the green and also around the playground. **PN**
- A quote to be obtained for repairing the top of the bus stop. **ML**

**22. Date of Next Meeting**

The next Parish Council meeting will be held on Thursday 12<sup>th</sup> December 2024 at 7pm in the Village Hall.

The meeting was closed by RK at 2035 hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 14th November 2024, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....

Date:.....12th December 2024.....

**Matters arising**

1. Residents to be asked about potential community projects for the village and thoughts on a community speed watch. **JA**
2. Quotes to be obtained for cutting the hedges on the green and also around the playground. **PN**
3. A quote to be obtained for repairing the top of the bus stop. **ML**