

Claybrooke Magna Parish Council



Minutes of the Parish Council Meeting held on 12th December 2024 at 7.00pm in Claybrooke Village Hall

1. Members Present

Cllr R Kimberley (RK) chairman, Cllr S Herald (SH) vice-chairman, Cllr R Deacon (RD), Cllr M Lenihan (ML), Cllr J Allcoat (JA), DCllr R Page and Patricia Nunn (PN), Parish Clerk.

1 member of the public was present.

2. To receive any apologies for absence

There were not any apologies received.

3. Public Participation session

It was noted that the jubilee footpath is very much appreciated by residents.

4. To receive and consider any disclosures of personal interest

RK disclosed a personal interest in item 10i) below but the matter has now been approved.

5. To receive members requests for dispensations

Dispensations have been agreed for ML to speak and vote on village hall matters and for SH on JBC matters.

6. To approve as accurate the minutes of last Parish Council meeting held on 14th November 2024

The minutes of last meeting proposed to be approved as accurate by ML, and seconded by JA.

Unanimously agreed. **Resolved.** These were signed by RK.

7. To consider any matters arising from the previous minutes on 14th November 2024

All matters from the previous meeting have been actioned or are to be discussed at this meeting.

8. To receive any matters raised by the District/County Councillor

A new planning framework has been announced by the Government.

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

9. Financial Matters

i) To note any receipts and approve any payments since the last meeting in November 2024

Payments

Payment to P Nunn expenses (travel to December meeting 10 x 45p = 4.50	7.49
Printing costs Dec - 2.99)	
Payment to Claybrooke JBC for annual contribution	1116.72
Payment to HDC for 2 period of bin collection Apr-Jun;Jul-Sept	129.30
Payment to Whitmores Timber for 8 sleepers for the playground	201.12
Payment to K J Winter (Bagwin) for cutting village green hedges	500.00
Payment to P Nunn for salary Oct- Dec incl. backpay	508.65
Payment to HMRC for tax Oct-Dec	127.20

Total Payments: £2590.48 (£1447.14 paid in November)

Receipts:

31.10.24 Interest reserve 1	7.41
31.10.24 Interest reserve 2	13.65
29.11.24 Interest reserve 1	6.68
29.11.24 Interest reserve 1	12.32

Proposed by ML, seconded by SH, that the payments be approved and receipts noted. Unanimously agreed. **Resolved.**

ii) **To note the bank reconciliation up to 30th November 2024****Current account**

c/f at 31.10.24		116,445.37
November payments	61.99	116,383.38
Additional November payments	1447.14	114,936.24
December payments	1143.34	113,792.90

Reserve Account 1

30.09.24 c/f		6223.72
Interest	14.09	6237.81

Reserve Account 2 (Playground)

30.09.24 c/f		11470.18
Interest	25.97	11496.15

Proposed by RK, seconded by RD, that the reconciliation be approved. Unanimously agreed. **Resolved.**

iii) **To approve the budget for 2025/26**

A copy of the draft budget was circulated to all members prior to the meeting. A 3% increase was included to cover estimated annual increases in costs. It was proposed by ML, seconded by RD, that the draft budget be accepted. Agreed unanimously. **Resolved.**

iv) **To approve the precept for 2025/26**

It was proposed by JA, seconded by SH, that the precept for 2025/25 be set at £12,368.00, in line with the budget representing an increase of 3%. Agreed unanimously. **Resolved.**

v) **To discuss proposed bank charges**

The bank have written stating that a monthly charge of £4.25 will be imposed from January. Other accounts/Banks to be investigated. **PN**

10. Planning Mattersi) **New /Unresolved planning applications**

24/01428/PCD – discharge of condition 4 -Archaeology – Manor Farm - **approved**

24/01325/SCR – Environmental Impact Assessment for proposed Solar Farm – **not required**

ii) **Other/ Ongoing planning matters**

None

11. To discuss Councillor and other training

No training needs identified.

12. To receive an update and requests from the Village Hall Committee

The Burns Night will be held on 24th January 2025. Tickets are now on sale.

13. To discuss any matters relating to the playground

- The sleepers will be collected next week.

14. To receive an update and discuss business relating to the Joint Burial Committee

SH gave a report on the items raised at the last JBC meeting on 18th November, including:

- the hedges have been trimmed and quotes are being sought for 2024/25 grass cutting.

- The JBC are actively progressing the land registration of the new cemetery and to resolve the banking issues.
- A contractor has been contacted to assess the water in the new cemetery.
- The annual contribution to the JBC will be increased slightly to cover basic costs. This donation is based on per capita per village.

15. To discuss a possible new village sign

A potential supplier has been contacted and are awaiting a response.

16. To discuss and agree hedge cutting for the village green and playground

A more competitive quote was received and so it was proposed by RK, seconded by SH, that the hedges be cut to cost of the quote received by Bagwin. Agreed unanimously. **Resolved.**

17. To discuss the Community Speed Watch Initiative

Notices were posted on social media but no interest has been shown.

18. To discuss matters relating to the Jubilee pathway

The pathway is now complete. Quotes for a plaque for the bench to be sought. **PN**

19. To discuss the HDC Community Fund

There have not been any ideas received from residents.

20. To receive any correspondence/postbox and agree actions

TTRO received for the road closure on 9th December on Frolesworth Road. The pathway was only partially completed. To be reported again. **PN**

21. Any other business

- it was agreed that a donation be made to charity for the donation of electricity for the Christmas lights.

22. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 9th January 2025 at 7pm in the Village Hall.

The meeting was closed by RK at 2010 hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 12^h December 2024, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....

Date:.....9th January 2025.....

The Parish Council would like to take this opportunity to wish everyone a very happy Christmas and New Year.

Matters arising

1. Other accounts/Banks to be investigated. **PN**
2. Quotes for a plaque for the bench to be sought. **PN**
3. LCC to be contacted about pathway on Frolesworth Road