

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 14th March 2024 at 7.00pm in the Village Hall

1. Members Present

Cllr R Deacon (RD) Chairman ,Cllr M Lenihan (ML), Cllr S Herald (SH) , Cllr R Kimberley (RK) and Patricia Nunn (PN), Parish Clerk.

1 member of the public was present.

2. Apologies for Absence

Apologies were received from Cllr J Allcoat (JA) and DCLlr R Page (RP) which were accepted.

3. Public Participation

None

4. Disclosure of Personal Interests

No interests were disclosed.

5. Dispensations

Dispensations agreed for SH to speak and vote on JBC matters and for ML to speak and vote on village hall matters.

6. Formal Announcements from the Chairman

It is with great sadness that we have to announce the death of Nick Reseigh. Nick was Chairman of the Parish Council for many years and was part of the Parish Council for many more. His great knowledge, wisdom and witty repartee will be greatly missed and the Parish Council's sincere condolences are sent to his wife Claire and their family. It was proposed by RD, seconded by ML, that flowers be sent. Unanimously agreed, **Resolved**.

7. Minutes of last meeting held on 8th February 2024

Minutes of last meeting proposed by RK, and seconded by ML, to be accepted as an accurate record. Unanimously agreed. **Resolved**. These were signed by RD.

8. Matters Arising from Previous Minutes on 8th February 2024

- The local scout troupe was responded to.
- HDC was written to about consultation meetings and a meeting was had with D Atkinson (Director of Planning) to discuss our concerns.
- Information to be collected on alternative village signs – ongoing **ML**
- Have contacted a possible contractor to do the mowing of the green and playground.

9. Matters raised by District/County Councillor

Thanks to Rosita for passing on accident report. Understand the lack of reference for A5 as covered by national Highways.

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

10. Finance

i) To consider and approve payments and receipts to end of February 2024

Payments

Payment to P Nunn expenses (travel to March meeting 10 x 45p= 4.50; printing costs Mar - 2.99)	7.49
Payment to P Nunn salary Jan- March	439.65
Payment to HMRC tax Jan- March	109.80
Payment to Claybrooke Joint Burial Committee – annual donation	1116.72
Payment to HDC for annual playground inspection	114.00

Total Payments: £1787.66

Receipts:

19.2.24 VAT refund	1413.11
31.1.24 Reserve account 1 Interest	8.07
31.1.24 Reserve account 2 Interest	12.27
29.2.24 Reserve account 1 Interest	7.10
29.2.24 Reserve account 2 Interest	10.79
10.3.24 Refund from Claybrooke Parva PC re legal fees	87.50

Proposed by RD, seconded by RK, that the payments be paid and approve receipts. Unanimously agreed.

Resolved.

ii) Bank Reconciliation

Current account

c/f at 31.01.24		14549.90
Outstanding January payments (Info. Commissioner)	35.00	14514.90
February payments	1787.66	12727.24
February receipts	1413.11	14140.35
March receipts	87.50	14227.85

Reserve Account 1

31.01.24 c/f		6155.90
Interest	15.17	6171.07

Reserve Account 2

31.01.24 c/f		9357.13
Interest	23.06	9380.19

Proposed by ML, seconded by SH, that the reconciliation be approved. Unanimously agreed. **Resolved**

11. Planning

i) New /Unresolved planning applications

None

ii) Other/ Ongoing planning matters

Land Adj to Seleta, Bell St – A breach of condition notice has been issued to the new owners to tidy the land.

This to be completed in 6 weeks.

There appears to be a lot of storage at High Cross in contravention of the planning application. This to be investigated. **PN**

12. Councillor or Other Training

No training needs identified.

13. Village Hall Update

There has been a lighting survey in the main hall and one expected for the small hall. It is hoped to change the current lighting to LED and will be looking for a contribution from the PC for this.

14. Playground Update

The intention is to clear the playground in April and install the new sleepers.

15. Joint Burial Committee Update

A meeting was held in February and another one will be held in April.

The community day to tidy the cemetery was a success and thanks to all who attended..

A new bank account in in the process of being set up.

External qualifications for cemetery safety are being considered as local companies no longer do assessments.

A revised cemetery plot layout has been completed and queries from residents are being responded to.

16. Matters Arising

- **Jubilee pathway** – Ongoing. To be contacted again. **PN**

- **D Day Landings celebration event 6.6.24** – will be a cream tea in the village hall on 6.6.24. Could any information/photos be forwarded to the clerk. The historic society to be contacted. **ML**

School to be contacted. **SH** Reminder to be posted on facebook. **JA**

- The annual litter pick on 9th March was very successful. Many thanks go to all those who attended.

17. Correspondence / Village Hall CMPC Postbox

There was not any correspondence

18. AOB

- There will be a village fete held at the church on 30th June 2024

- **Caretaker’s Cottage** – the Marc Smith charity wish to submit an application for a grant to upgrade the cottage. It was proposed by RD, seconded by SH, that the Parish Council support this application.

Agreed unanimously. **Resolved.**

19. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 11th April 2024 at 7.00pm in the Village Hall.

The meeting ended at 2005 hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 14th March 2024, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Rob Deacon.....

Date:.....11th April 2024.....

Action Point 1: Flowers to be arranged for Mrs Reseigh. **PN.**

Action Point 2: Investigate possible planning breach at High Cross . **PN**

Action Point 3: Look for alternative village signs. **ML**

Action Point 4: Continue contact with LCC concerning jubilee path. **PN**

Action Point 5: The historic society to be contacted. **ML** School to be contacted. **SH** Reminder to be posted on facebook. **JA**