

# Claybrooke Magna Parish Council



## Minutes of Council Meeting held on 11<sup>th</sup> April 2024 at 7.00pm in the Village Hall

### 1. Members Present

Cllr R Deacon (RD) Chairman, Cllr M Lenihan (ML), Cllr S Herald (SH), Cllr R Kimberley (RK), Cllr J Allcoat (JA), DCLlr R Page (RP) and Patricia Nunn (PN), Parish Clerk.

2 members of the public were present.

### 2. Apologies for Absence

No apologies were received.

### 3. Public Participation

None

### 4. Disclosure of Personal Interests

No interests were disclosed.

### 5. Dispensations

Dispensations agreed for SH to speak and vote on JBC matters and for ML to speak and vote on village hall matters.

### 6. Formal Announcements from the Chairman

There were not any announcements.

### 7. Minutes of last meeting held on 14<sup>th</sup> March 2024

Minutes of last meeting proposed by SH, and seconded by RK, to be accepted as an accurate record. Unanimously agreed. **Resolved.** These were signed by RD.

### 8. Matters Arising from Previous Minutes on 14<sup>th</sup> March 2024

- Flowers were sent to Mrs C Reseigh
- HDC asked about enforcement at High Cross – to be responded to
- Information to be collected on alternative village signs – ongoing **ML**
- Contacted the school and Historical Society about D Day information – awaiting response

### 9. Matters raised by District/County Councillor

The Police now have a permanent office at the Pavilion in Lutterworth

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

### 10. Finance

#### i) To consider and approve payments and receipts to 31<sup>st</sup> March 2024

##### Payments

Payment to Marshall Farm Machinery for mower service	180.00
Refund to P Nunn for purchase of flowers for Mrs N Reseigh	45.00

Paid by bank transfer on 15.3.24

**Total Payments: £225.00**

**Receipts:**

28.3.24	Reserve account 1 Interest	6.86
28..3.24	Reserve account 2 Interest	10.43

**To consider and approve payments and receipts for April 2024****Payments**

Payment to P Nunn expenses (travel to April 10x 45p= 4.50; Printing costs April - 2.99)	7.49
Payment to AEH for annual payroll fee	144.00
Payment to LRALC for annual LRALC/NALC fee	392.00
Payment to Zurich for annual insurance	695.39

**Total Payments: £1,238.88**

There were not any receipts

Proposed by SH, seconded by RK, that the payments be paid and approve receipts. Unanimously agreed.

**Resolved.****ii) Bank Reconciliation****Current account to 31.3.24**

c/f 14.3.24			15916.02
March receipts	87.50		16003.52
March payments		670.40	15332.58
Additional March payments		225.00	<b>15107.58</b>
<b>Outstanding payments in February (Burial C'ee)</b>		<b>1116.72</b>	<b>13990.86</b>

**Reserve Account 1**

29.02.24 c/f			6171.07
Interest	6.86		<b>6177.93</b>

**Reserve Account 2**

29.02.24 c/f			9380.19
Interest	10.43		<b>9390.62</b>

**Current account to April 2024**

c/f 31.3.24			<b>15107.58</b>
<b>April payments</b>		<b>1238.88</b>	<b>13868.70</b>
<b>Outstanding February payment (Burial C'ee)</b>		<b>1116.72</b>	<b>12751.98</b>

**Reserve Account 1**

31.03.24 c/f			<b>6177.93</b>
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**Reserve Account 2 (Playground)**

31.03.24 c/f			<b>9390.62</b>
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Proposed by RD, seconded by ML, that the reconciliation be approved. Unanimously agreed. **Resolved**

**11. Planning****i) New /Unresolved planning applications**

None

**ii) Other/ Ongoing planning matters**

**Land Adj to Seleta, Bell St** – A breach of condition notice has been issued to the new owners to tidy the land. This to be completed in by end of April.

Awaiting response over storage at High Cross in contravention of the planning application.

**12. Councillor or Other Training**

No training needs identified.

**13. Village Hall Update**

The lighting survey has been completed and alterations will cost £1400.36. It was proposed by JA, seconded by SH, that these repairs be carried out and the cost be borne by the PC. Agreed unanimously. **Resolved.**

The window above the entrance is in need of repair and the front wall requires re-pointing.  
Voting for the Police and Crime Commissioner election will be held on 2<sup>nd</sup> May 2024.

**14. Playground Update**

The intention is to clear the playground in April and install the new sleepers.

**15. Joint Burial Committee Update**

The last meeting was postponed due to illness. Date to be re-arranged.  
The new bank account is now set up.

**16. Matters Arising**

- **Jubilee pathway** – A quote was received by LCC of £105,832 which is well above the grant form HDC. It was proposed by ML, seconded by RD, that an application for the remainder be sent to the Magna Park Community Fund. **PN**
- **D Day Landings celebration event 6.6.24** – there will be a cream tea in the village hall on 6.6.24 at 2pm. The Scouts have been in touch to ask to be involved. Reminder for information to be posted on facebook. **JA**

**17. Correspondence / Village Hall CMPC Postbox**

There was not any correspondence

**18. AOB**

- It was proposed by RD, seconded by ML, that a local resident be used to cut the green and playground. Unanimously agreed. **Resolved.** The contract will start immediately and details to be sent outlining requirements of contract. Grateful thanks go to the resident.**PN**
- There is a dead elm tree on Primrose Place. Management Company to be contacted. **PN**

**19. Date of Next Meeting**

The next Parish Council meeting will be held on Thursday 9<sup>th</sup> May 2024 immediately after the Annual Parish Meeting which will start at 7pm in the Village Hall.

The meeting ended at 2010 hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 11<sup>th</sup> April 2024, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....

Date:.....9<sup>th</sup> May 2024.....

- Action Point 1:** An application to MPCF to be sent for Jubilee Path. **PN.**
- Action Point 2:** A letter be sent to the resident about gardening requirements. **PN**
- Action Point 3:** Look for alternative village signs. **ML**
- Action Point 4:** Reminder to be posted on facebook about D Day landings. **JA**
- Action Point 5:** Management company to be contacted about dead elm tree. **PN**