

# Claybrooke Magna Parish Council



Minutes of Council Meeting held on 8<sup>th</sup> February 2024 at 7.00pm in the Village Hall

## 1. Members Present

Cllr R Deacon (RD) Chairman, Cllr M Lenihan (ML), Cllr S Herald (SH), Cllr R Kimberley (RK), DCllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.

1 member of the public were present.

## 2. Apologies for Absence

Apologies were received from Cllr J Allcoat (JA) which were accepted.

## 3. Public Participation

None

## 4. Disclosure of Personal Interests

No interests were disclosed.

## 5. Dispensations

Dispensations agreed for SH to speak and vote on JBC matters and for ML to speak and vote on village hall matters.

## 6. Formal Announcements from the Chairman

There were not any announcements.

## 7. Minutes of last meeting held on 11<sup>th</sup> January 2024

Minutes of last meeting proposed by ML, and seconded by SH, to be accepted as an accurate record. Unanimously agreed. **Resolved.** These were signed by RD.

## 8. Matters Arising from Previous Minutes on 11<sup>th</sup> January 2024

- A newsletter was published.
- Cost of speed signs to be further investigated- ongoing.
- Local scouting group have been contacted.
- Information to be collected on alternative village signs – ongoing **ML**

## 9. Matters raised by District/County Councillor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

## 10. Finance

### i) To consider and approve payments and receipts to end of January 2024

#### Payments

Payment to P Nunn expenses (travel to February meeting 10 x 45p = 4.50; travel to distribute newsletter 10x 45p = 4.50 Printing costs Feb - 2.99)	11.99
Payment to HDC for annual collection of bins	210.00
Payment to HDC for 2023 uncontested election costs	249.22
<b>Total Payments: £471.21</b> (£459.22 paid in January)	

**Receipts:**

There were not any receipts in the period.

Proposed by ML, seconded by RD, that the payments be paid and approve receipts. Unanimously agreed.

**Resolved.**

ii) **Bank Reconciliation**

**Current account**

c/f at 31.12.23		15074.62
January payments	65.50	15009.12
Additional January payments	459.22	<b>14549.90</b>
<i>Outstanding January payments (Info. Commissioner)</i>	<i>35.00</i>	<i>14514.90</i>
February payments	11.99	14502.91

**Reserve Account 1**

31.12.23 c/f **6155.90**

**Reserve Account 2**

31.012.23 c/f **9357.13**

Proposed by ML, seconded by RK, that the reconciliation be approved. Unanimously agreed. **Resolved**

**11. Planning**

i) **New /Unresolved planning applications**

**24/00050/LBC** – Claybrooke Mill House, Frolesworth Lane – installation of replacement wooden windows at the front. **Neutral**

ii) **Other/ Ongoing planning matters**

**Land Adj to Seleta, Bell St** – HDC to be asked again to have area cleared. **PN**

**12. Councillor or Other Training**

No training needs identified.

**13. Village Hall Update**

The recent Burns night was a great success with 82 tickets sold. Many thanks are given to the organisers of this event.

**14. Playground Update**

Nothing since the last meeting.

**15. Joint Burial Committee Update**

The JBC meets again on 16<sup>th</sup> January

3<sup>rd</sup> March 2024 will be a community day to try and tidy the cemetery.

A new bank account in in the process of being set up.

**16. Matters Arising**

- **Jubilee pathway** – LCC are considering costs of the pathway. To be contacted again. **PN**

- **Local Plan** – Cllrs and residents attended the local consultation meetings last week but were disappointed with the lack of information provided. A letter to be sent to HDC stating their concerns. **PN**. PC will formulate their response to the Local Plan.

- **D Day Landings celebration event 6.6.24** – other events to be discussed.

**17. Correspondence / Village Hall CMPC Postbox**

A local scout troupe has asked to use the village green as a meeting pint in April. **Agreed.**

**18. AOB**

- The current person responsible for mowing the green can no longer do this due to health reasons. Other persons to be asked for on PC social media etc. **JA**
- A church fete is being organised for 30<sup>th</sup> June. The PC are willing to support this event.

**19. Date of Next Meeting**

The next Parish Council meeting will be held on Thursday 14<sup>th</sup> March 2024 at 7.00pm in the Village Hall.

The meeting ended at 2040 hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 8<sup>th</sup> February 2024, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Rob Deacon.....

Date:.....14<sup>th</sup> March 2024.....

**Action Point 1:** Cost of speed signs to be further investigated.

**Action Point 2:** The local scout troupe to be responded to. **PN**

**Action Point 3:** LCC to be contacted about the Jubilee pathway. **PN**

**Action Point 4:** Look for alternative village signs. **ML**

**Action Point 5:** HDC to be contacted again about the clearance of the land adj. to Seleta, Bell St. **PN**

**Action Point 6:** A letter to be sent to HDC stating their concerns over the local plan consultation meetings. **PN.**

**Action Point 7:** A volunteer to do the mowing be asked for on PC social media. **JA**