

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 14th December 2023 at 7.00pm in the Village Hall

Minutes

1. Members Present

Cllr R Deacon (RD) Chairman, Cllr M Lenihan (ML), Cllr J Allcoat (JA), Cllr S Herald (SH), Cllr R Kimberley (RK), DCllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.

0 members of the public were present.

2. Apologies for Absence

No apologies were received.

3. Public Participation

None

4. Disclosure of Personal Interests

RK has an interest in section 11j) below and will take no part in any discussion or decision.

5. Dispensations

Dispensations agreed for SH to speak and vote on JBC matters and for ML to speak and vote on village hall matters.

6. Formal Announcements from the Chairman

There were not any announcements.

7. Minutes of last meeting held on 9th November 2023

Minutes of last meeting proposed by ML, and seconded by RK, to be accepted as an accurate record. Unanimously agreed. **Resolved.** These were signed by RD.

8. Matters Arising from Previous Minutes on 9th November 2023

- Costs of a beacon were found – see later section 16.
- Residents to be asked about any information from relatives/friends who took part in D Day landings. **JA**
- Cost of speed signs to be further investigated. **RP**
- No response from HDC concerning lorries to Ullesthorpe Court.
- A letter to be sent to HDC giving strong objection to housing allocation. **PN**
- Local scouting group to be contacted. **JA**
- Review of Polling places completed.

9. Matters raised by District/County Councillor

Likely to be an increase in Council tax due to financial pressures on LCC.

HDC have opened 2 more family hubs

Speed cameras have been approved for the A5 at Smockington Hollow and at High Cross junction.

PCs need to complete HDC questions on local plan after considering all the information.

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

10. Finance

i) To consider and approve payments and receipts to end of November 2023

Payments

Payment to P Nunn expenses (travel to December meeting 10 x .45= 4.50, 15.23
printing Nov and Dec – £5.98; Copier paper £4.75)

Total Payments: £15.23

Receipts:

There were not any receipts.

Proposed by RD, seconded by JA, that the payment be paid. Unanimously agreed. **Resolved.**

ii) Bank Reconciliation

Current account

c/f at 31.10.23 15826.79

November payments **15769.30**

December payment 15.23 15754.07

Reserve Account 1

31.10.23 c/f 6133.70

Reserve Account 2

31.10.23 c/f 9323.38

Proposed by RD, seconded by RK, to be accepted. Agreed unanimously. **Resolved.**

iii) Budget 2024/25 – The draft budget was presented to the PC. This draft budget took into account the need for an external audit, a large increase in the LRALC/NALC annual fee and the annual pay rise for the clerk.

This represented a 3% rise on the previous year. It was proposed by RD that the draft budget was accepted, seconded by RK. It was agreed by 4 Cllrs, 1 objected. **Resolved.**

iv) Precept 2024/25- It was proposed by RK, seconded by SH, that the precept be set at £12,008 for 2024/25 in line with the agreed budget. It was agreed by 4 Cllrs, 1 objected. **Resolved.**

v) Clerk's annual pay award 2023/24 – it was proposed by ML, seconded by RD, that the national pay award recently agreed should be paid to the clerk backdated to 1.4.23. It was agreed unanimously. **Resolved.**

11. Planning

i) New /Unresolved planning applications

23/01602/FUL – Manor Farm – Formation of new vehicular access and dropped kerb. Neutral

ii) Other/ Ongoing planning matters

Spinney View Farm - HDC enforcement team visited the site with the Police on 31.10.23 and the bund has been cultivated and re-seeded and unauthorised caravan storage ceased but some residents still have some questions over the caravans.

Land Adj to Seleta, Bell St – the s215 waste clearance notice expires on 1.1.24

23/00912/FUL - Mere Lane traveller site – the change of use to a permanent site was approved on 5th December.

12. Councillor or Other Training

No training needs identified.

13. Village Hall Update

- the windows are now completed.

- project for next year is the renewal of the lighting in the hall

14. Playground Update

Nothing since the last meeting.

15. Joint Burial Committee Update

The JBC met in November and the following was proposed to be presented to all three PCs.

- It was proposed by RD, seconded by RK, that the JBC members/clerks should open a new bank account with NatWest bank as soon as possible, to allow the JBC to function going forward. Agreed unanimously. **Resolved.**
- It was proposed by ML, seconded by JA, that the JBC clerk consult with NatWest bank to allow for the monies currently held in the in the Joint Burial Board (JBB) bank account to be transferred into the new JBC account as soon as possible. Agreed unanimously. **Resolved**
- It was proposed by JA, seconded by RD, that the annual donation paid by the Parish Councils to the Joint Burial Committee for 2023/24, be now paid into the new JBC bank account- when details are provided. Agreed unanimously. **Resolved.**
- It was proposed by ML, seconded by JA, that the JBC clerk/ members should contact local stonemasons, qualified to ICCM standards, to obtain quotes for a new risk assessment of the cemetery. Agreed unanimously. **Resolved.**
- It was proposed by JA, seconded by RK, that the JBC clerk should write to Mrs Bennet and Mrs Herald, on behalf of the JBC, apologising for their treatment concerning a memorial bench which has now been located. Agreed unanimously. **Resolved.**
- It was proposed by JA, seconded by RD, that the JBC clerk should obtain quotes for insurance for the cemetery and put such insurance in place as soon as possible. Agreed unanimously. **Resolved.**
- It was proposed by RK, seconded by JA, that there will not be a consideration for compensation to the memorial company by the JBC over the delay in siting a memorial and the distress caused by the recent legal situation between the Parish Councils and JBB clerk. Agreed unanimously. **Resolved**

All new contact details have been added to the website. The next meeting will be in January.

16. Matters Arising

- **Jubilee pathway** -awaiting response from LCC
- **Local Plan** – response requested by HDC after January.
- **D Day Landings celebration event** – Cost of lamps obtained. Will ask residents if interested in an even. **JA**
- **LCC tree scheme** – the oak tree has been delivered.

17. Correspondence / Village Hall CMPC Postbox

None received.

18. AOB

- the cost of a wooden village sign would be around £3-6000. Look to alternatives. **ML**

19. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 11th January 2024 at 7.00pm in the Village Hall.

The meeting ended at 2125 hrs

We would like to take this opportunity of wishing everyone a very Happy Christmas and New Year.



To **resolve** that the minutes of the meeting of the Parish Council held on the 14th December 2023, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Rob Deacon.....

Date:.....11th January 2024.....

- Action Point 1:** Cost of speed signs to be further investigated. **RP**
- Action Point 2:** Ask residents if they have relatives/ friends who were involved in the D Day landings **JA**
- Action Point 3:** Ask residents if interested in holding a D Day 80 Landings event. **JA**
- Action Point 4:** A letter be sent to HDC stating the PC's strong objection to the additional housing allocation. **PN**
- Action Point 5:** Local scouting group to be contacted about information on website. **JA**
- Action Point 6:** Look for alternative village signs. **ML**