

# Claybrooke Magna Parish Council



## Minutes of Council Meeting held on 11<sup>th</sup> January 2024 at 7.00pm in the Village Hall

### Minutes

#### 1. Members Present

Cllr M Lenihan (ML), Cllr S Herald (SH) , Cllr R Kimberley (RK), and Patricia Nunn (PN), Parish Clerk.  
2 members of the public were present.

As the Chairman was absent, it was proposed by ML, seconded by RK, that Cllr S Herald act as Chairman. All agreed. **Resolved.**

#### 2. Apologies for Absence

Apologies were received from Cllr R Deacon (RD) Chairman, Cllr J Allcoat (JA) and DCllr R Page (RP). All apologies were accepted.

#### 3. Public Participation

None

#### 4. Disclosure of Personal Interests

No interests were disclosed.

#### 5. Dispensations

Dispensations agreed for SH to speak and vote on JBC matters and for ML to speak and vote on village hall matters.

#### 6. Formal Announcements from the Chairman

There were not any announcements.

#### 7. Minutes of last meeting held on 14<sup>th</sup> December 2023

Minutes of last meeting proposed by ML, and seconded by RK, to be accepted as an accurate record. Unanimously agreed. **Resolved.** These were signed by SH.

#### 8. Matters Arising from Previous Minutes on 14<sup>th</sup> December 2023

- Information with regards to D Day landing celebration to be published in newsletter. **JA**
- Cost of speed signs to be further investigated. RP had replied but to be ongoing.
- A letter was sent to HDC giving the PC's strong objection to the housing allocation.
- Local scouting group to be contacted. Ongoing **JA**
- Information to be collected on alternative village signs . **ML**

#### 9. Matters raised by District/County Councillor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

## 10. Finance

### i) To consider and approve payments and receipts to end of December 2023

#### Payments

Payment to P Nunn expenses (travel to January meeting 10 x .45= 4.50)	4.50
Payment to P Nunn for salary Oct- Dec and backpay	503.45
Payment to HMRC for tax Oct-Dec	126.00
Refund to P Nunn for donation to Open Hands charity on behalf of resident for use of their electricity for Xmas lights.	50.00
Payment to Information Commissioner – data protection annual renewal fee	35.00
Payment to P Nunn for refund of annual green bin from HDC	61.00

**Total Payments: £779.95** ( £679.45 paid in December)

#### Receipts:

31.10.23 and 30.11.23	Interest reserve 1	15.12
31.10.23 and 30.11.23	Interest reserve 2	22.98
29.12.23	Interest reserve 1	7.08
29.12.23	Interest reserve 2	10.77

Proposed by RK, seconded by ML, that the payments be paid and approve receipts. Unanimously agreed.

#### Resolved.

### ii) Bank Reconciliation

#### Current account

c/f at 30.11.23		15769.30
December payments	15.23	15754 .07
Additional December payments	679.45	<b>15074.62</b>
January payments	100.50	14974.12

#### Reserve Account 1

30.09.23 c/f		6133.70
Interest	22.20	<b>6155.90</b>

#### Reserve Account 2

30.09.23 c/f		9323.38
Interest	33.75	<b>9357.13</b>

Proposed by RK, seconded by SH, that the reconciliation be approved. Unanimously agreed. **Resolved**

## 11. Planning

### i) New /Unresolved planning applications

### ii) Other/ Ongoing planning matters

**Land Adj to Seleta, Bell St** – HDC to be asked again to have area cleared. **PN**

## 12. Councillor or Other Training

No training needs identified.

## 13. Village Hall Update

- the windows in the main hall are now completed.
- The Burns Supper on 25<sup>th</sup> January is now sold out.

## 14. Playground Update

Nothing since the last meeting.

## 15. Joint Burial Committee Update

The JBC meets again on 16<sup>th</sup> January

**16. Matters Arising**

- **Jubilee pathway** – LCC are considering costs of the pathway.
- **Local Plan** – PC will respond after attending the local consultation meetings to be held at Lutterworth on 6<sup>th</sup> February 1530 – 1930 at the Wycliffe Rooms, and at Broughton Astley Village Hall on 7<sup>th</sup> February 2024 from 1530-1930.
- **D Day Landings celebration event** – A cream tea will be held in the village hall to celebrate the event on 6<sup>th</sup> June 2024. residents from Claybrooke Magna and Claybrooke Parva are welcome.
- **Mower service**- It was proposed by ML, seconded by RK, that the mower be serviced. Unanimously agreed. **Resolved.**

**17. Correspondence / Village Hall CMPC Postbox**

None received.

**18. AOB**

- **litter pick** – will be organised for Saturday 9<sup>th</sup> March 2024.

**19. Date of Next Meeting**

The next Parish Council meeting will be held on Thursday 8<sup>th</sup> February 2024 at 7.00pm in the Village Hall.

The meeting ended at 2000 hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 11<sup>th</sup> January 2024, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Rob Deacon.....

Date:.....8<sup>th</sup> February 2024.....

**Action Point 1:** Cost of speed signs to be further investigated.

**Action Point 2:** Include in newsletter about D Day landings event **JA**

**Action Point 3:** Local scouting group to be contacted about information on website. **JA**

**Action Point 4:** Look for alternative village signs. **ML**

**Action Point 5:** HDC to be contacted about the clearance of the land adj. to Seleta, Bell St. **PN**