

# Claybrooke Magna Parish Council



## Minutes of Council Meeting held on 9<sup>th</sup> November 2023 at 7.00pm in The Village Hall

### Minutes

#### 1. Members Present

Cllr R Deacon (RD) Chairman, Cllr M Lenihan (ML), Cllr J Allcoat (JA), Cllr S Herald (SH), Cllr R Kimberley (RK) and Patricia Nunn (PN), Parish Clerk.

0 members of the public were present.

#### 2. Apologies for Absence

Apologies received from DCllr R Page (RP) which were accepted.

#### 3. Public Participation

None

#### 4. Disclosure of Personal Interests

RK has an interest in section 11i) below and will take no part in any discussion or decision.

#### 5. Dispensations

Dispensations agreed for SH to speak and vote on JBC matters and for ML to speak and vote on village hall matters.

#### 6. Formal Announcements from the Chairman

There were not any announcements.

#### 7. Minutes of last meeting held on 12<sup>th</sup> October 2023

Minutes of last meeting proposed by RK, and seconded by RD, to be accepted as an accurate record. Unanimously agreed. **Resolved.** These were signed by RD.

#### 8. Matters Arising from Previous Minutes on 12<sup>th</sup> October 2023

- Only 1 resident showed an interest in the hedgehog project. It will be reviewed in the future if more interest is shown.
- Victoria Farm were contacted but they will not be lighting a beacon. Investigations as to cost and requirements of having a beacon in the village. **PN**
- Residents to be asked about any information from relatives/friends who took part in D Day landings. **JA**
- Cost of speed signs seems prohibitive. Other PCs to be contacted for information. **JA/SH**
- Continue to ascertain timescales for end of Ullesthorpe Court project. **PN**

#### 9. Matters raised by District/County Councillor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

#### 10. Finance

##### i) To consider and approve payments and receipts to end of October 2023

##### Payments

Payment to P Nunn for expenses (travel to November meeting 10 x .45= 4.50, 7.49  
printing Oct – £2.99)

Payment to B Burton for annual grass cutting	560.00
Payment to Royal British Legion for 2 remembrance wreaths and £10 donation	50.00

**Total Payments: £617.49** (£560.00 paid in October )

**Receipts:**

There were no receipts.

Proposed by ML, seconded by SH, that the payments be paid. Unanimously agreed.

**Resolved.**

ii) **Bank Reconciliation**

**Current account**

c/f at 30.9.23		18304.78
October payments	1917.99	16386.79
Additional October payment	560.00	<b>15826.79</b>
November payments	57.49	15769.30

**Reserve Account 1**

30.9.23 c/f		6133.70
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**Reserve Account 2**

30.9.23 c/f		9323.38
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Proposed by JA, seconded by RK, to be accepted. Agreed unanimously. **Resolved.**

**11. Planning**

i) **New /Unresolved planning applications**

**23/01473/PCD** – Manor Farm, Manor Road – discharge of condition 4, archaeology- noted.

ii) **Other/ Ongoing planning matters**

**Spinney View Farm** –an enforcement notice has been issued effective 14.8.23 concerning the removal of the bund. HDC enforcement team visited the site with the Police on 31.10.23. Awaiting result.

**Land Adj to Seleta, Bell St** – the s215 waste clearance notice expires on 1.1.24

**12. Councillor or Other Training**

No training needs identified.

**13. Village Hall Update**

- The chairs have been reupholstered.
- Some outside windows have been repaired and painted -ongoing.
- The Burns Supper will be held on January 26<sup>th</sup>. Tickets still available.

**14. Playground Update**

- Some areas need clearing of weeds.
- The sleepers will be installed soon.

**15. Joint Burial Committee Update**

The box of documents were delivered to HDC but have now been retrieved and do allow for the JBC clerk to administer the memorial requests. It is hoped that a representative from Claybrooke Parva will be elected soon so that a JBC meeting can take place to address the outstanding issues.

Unfortunately, there are some documents and assets still missing. It was proposed by ML, seconded by RK, that a letter be written by the solicitor, on behalf of CMPC and UPC, requesting the return of the missing items. Unanimously agreed. **Resolved.**

The contact details for JBC have been posted on village notice boards and at the cemetery.

**16. Matters Arising**

- **Jubilee Path** – LCC will be assessing the path and when they have made a decision, will be contacting the PC.
- **Local Plan – HDC** – a decision on this has been deferred until December. It was proposed by ML, seconded by SH, that a letter be written to HDC stating the PC’s strong objection to additional housing allocation being taken on from LCC. Unanimously agreed. **Resolved.**

**17. Correspondence / Village Hall CMPC Postbox**

- A resident asked if the PC would buy large remembrance poppies. Not at the present time
- Request by the local Scouting Group to consider adding information about relaunch of Beavers in the district. On the website. **JA** to contact.
- The review of Polling Places to be completed. **PN**

**18. AOB**

- PN has sent in the application for an oak tree to LCC for the village green.
- The annual village inspection was carried out on 7<sup>th</sup> November. Some potholes highlighted for repair and reported to LCC.
- The Thank you for driving safely through the village signs have been erected. Many thanks to ML/RD.

**19. Date of Next Meeting**

The next Parish Council meeting will be held on Thursday 14<sup>th</sup> December 2023 at 7.00pm in the Village Hall.

The meeting ended at 2030 hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 9<sup>th</sup> November 2023, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Rob Deacon.....

Date:.....14<sup>th</sup> December 2023.....

**Action Point 1:** Investigation of cost and requirements of having a village beacon. **PN**

**Action Point 2:** Ask residents if they have relatives/ friends who were involved in the D Day landings **JA**

**Action Point 3:** Cost of speed signs seems prohibitive. Other PCs to be contacted for information. **JA/SH**

**Action Point 4:** Lorries to Ullesthorpe Court- try to ascertain an end date for through traffic. **PN**

**Action Point 5:** A letter be sent to HDC stating the PC’s strong objection to the additional housing allocation. **PN**

**Action Point 6:** Local scouting group to be contacted about information on website. **JA**

**Action Point 7:** The review of Polling Places to be completed. **PN**