

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 12th October 2023 at 7.00pm in The Village Hall

Minutes

1. **Members Present**

Cllr R Deacon (RD) Chairman, Cllr M Lenihan (ML), Cllr S Herald (SH) , Cllr R Kimberley (RK) and Patricia Nunn (PN), Parish Clerk.

3 members of the public were present.

2. **Apologies for Absence**

Apologies received from Cllr J Allcoat (JA) and DCllr R Page (RP) which were accepted.

3. **Public Participation**

- It was asked if there would be a fund for community events. The village hall committee do not have such a fund although do take outside bookings for the hall for events. The village hall committee can only put on events to raise money for the village hall.

4. **Disclosure of Personal Interests**

There were not any disclosures.

5. **Dispensations**

Dispensations agreed for SH to speak and vote on JBC matters and for ML to speak and vote on village hall matters.

6. **Formal Announcements from the Chairman**

There were not any announcements.

7. **Minutes of last meeting held on 14th September 2023**

Minutes of last meeting proposed by ML, and seconded by RK, to be accepted as an accurate record. Unanimously agreed. **Resolved.** These were signed by RD.

8. **Matters Arising from Previous Minutes on 14th September 2023**

No matters arose.

9. **Matters raised by District/County Councillor**

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

10. Finance

i) To consider and approve payments and receipts to end of September 2023

Payments

1. Payment to P Nunn expenses (travel to October meeting 10 x .45= 4.50, printing Oct – £2.99)	7.49
2. Payment to R Deacon for refund of mower fuel	8.22
3. Payment to P Nunn for salary Jul-Sept	358.80
4. Payment to HMRC for tax Jul-Sept	89.60
5. Payment to David Pearce, Electrical Contractors for electrical work to village hall	948.00
6. Payment to Ullesthorpe PC for half fees for legal costs	962.50

Total Payments: £2374.61 (£456.62 paid in September; £1917.99 in October)

Receipts:

31.8.23	Interest reserve 1	7.28
31.8.23	Interest reserve 2	11.07
29.9.23	Interest reserve 1	7.06
29.9.23	Interest reserve 2	10.73
13.9.23	Half precept	5829.00

Proposed by ML, seconded by RD, that the payments be paid and receipts noted. Unanimously agreed.

Resolved.

ii) Bank Reconciliation

It was proposed by RD, seconded by SH, that the invoice for the electrical works to the village hall be paid by the Parish Council. Unanimously agreed. **Resolved.**

It was proposed by ML, seconded by RK, that the invoice for half of the legal costs to Ullesthorpe PC be paid by the Parish Council. Unanimously agreed. **Resolved.**

It was noted that Claybrooke Parva PC be contacted in the future for a contribution to the costs.

Current account

c/f at 30.8.23		12942.88
September receipts	5829.00	18771.88
September payments		10.48
Further September payments		456.62
October payments	1917.99	16383.79

Reserve Account 1

31.8.23 c/f		6119.36
Interest	14.34	6133.70

Reserve Account 2 (Playground)

31.8.23 c/f		9301.58
Interest	21.80	9323.38

Proposed by RK, seconded by RD, to be accepted. Agreed unanimously. **Resolved.**

11. Planning

i) New /Unresolved planning applications

23/01425/FUL – equestrian centre, High Cross farm – change of use to commercial storage area. **Objected.**

ii) Other/ Ongoing planning matters

Spinney View Farm –an enforcement notice has been issued effective 14.8.23 concerning the removal of the bund. They have 2 months to complete.

23/00912/FUL – Mere Lane increase in permanent pitches. **Objected.**

12. Councillor or Other Training

No training needs identified.

13. Village Hall Update

- The chairs are away being upholstered.
- Burns Supper on 26th January – still some tickets available
- There is a Marie Curie coffee morning on 3rd November.
- The outside windows are being painted.
- There will be a hygiene product donation point in the village hall to help those in need.
- The village hall is now the designated evacuation centre for the school.

14. Playground Update

The recent RoSpa inspection highlighted some minor repairs and cleaning. These will be carried out in the next few weeks including replacing the sleepers and putting on the bird spikes to keep the equipment clean.

15. Burial Committee Update

There has not been meeting since the last PC meeting.

The documentation requested by the PCs has not been supplied by the old Joint Burial Board.

16. Matters Arising

- **Jubilee Path** – LCC have been contacted about the design and construction of the pathway but have not yet had a response.
- **Playground inspection** – please see section 14 above.
- **Highway hedgehog project** – noted. Residents will be asked if interested via facebook. **JA**
- **D Day 80 celebration** – Victoria farm to be contacted to ask if they will be lighting a beacon. **PN**
Also to ask residents if they have relatives/ friends who were involved in D Day landings. **JA**
- **Annual village inspection** will take place on Tuesday 7th November.

17. Correspondence / Village Hall CMPC Postbox

No correspondence received.

18. AOB

- **Land adj. to Seleta, Bell St** – a section 215 notice has been issued to the landowner to clean up the untidy area.
- **Speed signs**- investigate as to cost and funding. **PN**
- **Lorries to Ullesthorpe Court**- Try to ascertain an end date for through traffic. **PN**

19. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 9th November 2023 at 7.00pm in the Village Hall.

The meeting ended at 2015 hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 12th October 2023, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Rob Deacon.....

Date:.....9th November 2023.....

- Action Point 1:** The hedgehog project to be a raised on facebook to see if any interest, **JA**
- Action Point 2:** Victoria farm to be contacted to ask if they will be lighting a beacon. **PN .**
- Action Point 3:** Ask residents if they have relatives/ friends were involved. In D Day landings **JA**
- Action Point 4:** Investigate cost and funding for speed signs. **PN**
- Action Pint 5:** Lorries to Ullesthorpe Court- try to ascertain an end date for through traffic. **PN**