## Ciayprooke iviagna Parish Council

### Minutes of Council Meeting held on 8<sup>th</sup> June 2023 at 7.00pm in The Village Hall



#### Minutes

#### 1. Members Present

Cllr R Deacon (RD) chairman, Cllr Jo-Ann Allcoat (JA), Cllr M Lenihan (MH) , Cllr Sarah Herald (SH) , Cllr R Kimberley (RK) and Patricia Nunn (PN), Parish Clerk. 3 members of the public were present.

#### 2. Apologies for Absence

Apologies received from and DCllr Rosita Page (RP) which were accepted.

#### **3. Public Participation** There were not any matters raised.

**4.** Disclosure of Personal Interests There were none.

#### 5. Dispensations

Dispensations agreed for SH to speak and vote on JBC matters and for ML to speak and vote on village hall matters.

#### 6. Formal Announcements from the Chairman

There were not any announcements.

#### 7. Minutes of last meeting and Annual Parish Council meeting held on 18th May 2023

Minutes of last meeting proposed by JA, and seconded by RK, to accept as an accurate record. **Agreed** and were signed by RD.

Minutes of the Annual Parish Council meeting proposed by JA, and seconded by ML, to accept as an accurate record. **Agreed** and were signed by RD.

#### 8. Matters Arising from Previous Minutes on 18th May 2023

- Training for SH and RK has been arranged.
- JA and PN attended a meeting with website provider.

#### 8. Matters raised by District/County Councillor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

#### 9. Finance

# i) To consider and approve payments and receipts to end of May 2023 Payments Payment to P Nunn expenses (travel to June meeting 10 x .45= 4.50, 9.34 printing June – £2.99; stamps £1.85)

Total Payments: £9.34

#### **Receipts:**

There were not any receipts since the last meeting.

Proposed by JA, seconded by RK, that the payments be paid and receipts noted. Unanimously **agreed** and **Resolved.** 

#### ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 31<sup>st</sup> May 2023.

	18760.37
253.00	19013.37
772.14	18241.23
9.34	18231.89
	6100.79
	9273.35
Proposed by ML, seconded by JA, to be accepted. Agreed unanimously. Resolved.	
	772.14 9.34

#### iii) Bank Signatories

It was proposed by RD, seconded by ML, that NR be removed from signatory list and SH and RK added. Agreed unanimously. **Resolved. PN** 

#### 10. Planning

#### i) New /Unresolved planning applications

**23/00493/CLU**- certificate of lawfulness for High Cross grange. The appeal was dismissed on 1.6.23 . Appeal ref. APP/F2415/W/20/3265/80

 ii) Other/ Ongoing planning matter Woodyard access – now complete.

#### 11. Councillor or Other Training

Dates for Cllr training for RK and SH have been arranged for June and July.

#### 12. Village Hall Update

- The Village Hall flooring in the back room is now complete.
- The AGM was held on 5<sup>th</sup> June and thanks to all those who attended.
- The outside windows will be repainted during the year.

#### 13. Playground Update

- The sleepers will be replaced around the climbing frame soon.
- Stakes for the new trees, replacing the 2 dead ones on the green, have been purchased and the trees will be planted.

#### 14. Burial Board Update

There has not been meeting since the last PC meeting. Have received complaints from residents about the lack of maintenance at the cemetery.

#### 15. Matters Arising

- Lawnmower repair has been completed with a service. Proposed by RD to accept the cost of £150.02 for this and seconded by JA. Unanimously agreed. **Resolved**.
- A5 Safety meeting held at Wibtoft and attended by RK. RK gave a summary of the meeting.
- Jubilee Path a meeting was held with the contractor who is seeking information about the completion of documents for LCC.
- Website- the new website is now live. Updated/reviewed documents will be added asap. JA

#### 16. Correspondence / Village Hall CMPC Postbox

Have received an anonymous letter from a resident concerning improving the area around Kane's bench opposite Primrose Place. This bench is not an asset of the PC but will ask the volunteers if they could clear the area. **PN** 

#### 17. AOB

- King's Award for Voluntary Service BF to be contacted about suggestions. PN
- Future community events Sister Liz to be contacted. SH
- Hedges village hedges need to be trimmed. Contractors to be contacted. ML

#### 18. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 13<sup>th</sup> July 2023 at 7.00pm in the Village Hall.

**19**. It was proposed by RD, seconded by JA, to pass resolution in accordance with the Public Bodies (Admissions to Meetings) act 1960 to exclude public and press for discussions concerning matters protected by legal and professional privilege to discuss legal and procedural matters. Unanimously agreed. **Resolved.** The written report of the meeting, dated 8.6.23, was approved.

All residents left the meeting.

The meeting ended at 2030

To **resolve** that the minutes of the meeting of the Parish Council held on the 8<sup>th</sup> June 2023, and circulated to all members, be signed as a correct record.

Name:.....Rob Deacon.....

Action Point 1: Signatories for the current bank account to be changed. PN

Action Point 2: Website to be populated with new/reviewed documents. JA

Action Point 3: Volunteers to be contacted about maintaining the area around Cain's bench. PN

Action Point 4: King's Award for Voluntary Service – BF to be contacted about suggestions.PN

Action Point 5: Future community events - Sister Liz to be contacted. SH

Action Point 6: Village hedges need to be trimmed. Contractors to be contacted. ML