

# Claybrooke Magna Parish Council



## Annual Parish Council Meeting

**To be held on Thursday 14<sup>th</sup> May 2020 at 7.00 pm over Skype due to the Coronavirus Pandemic**

Members of the Public can join the meeting by contacting the clerk on [clerk@claybrookemagnapc@gmail.com](mailto:clerk@claybrookemagnapc@gmail.com) and providing your skype address, or join by telephone by ringing 07926 202967

### Agenda

1. **Members Present**
2. **Apologies**
3. **Election of Chairman and Vice Chairman to the Council**
4. **Disclosure of Interests**
5. **Acceptance of Minutes of previous Annual Council Meeting on 9<sup>th</sup> May 2019**
6. **Parish Council Annual Report by Chairman**
7. **Finance**
  - Financial Annual Report
  - Asset Register
8. **Review of Code of Conduct/ Financial Regulations/ Standing Orders and other Policies**
9. **Review of Insurance Cover**
10. **Outside Bodies' Accounts and Reports**
  - Burial Board
  - Marc Smith Charity
  - Alderman Newton Charity
  - Magna Park Liaison Group – verbal update
  - Village Hall Committee
  - Election of Parish Council representatives to outside bodies
11. **Dates for Council meetings and Annual Council meeting for 2020/21**
12. **Any Other Business**