

Claybrooke Magna Parish Council



Annual Parish Council Meeting to be held on Thursday 13th May 2021 at 7.00 pm
in the Village Hall

Face masks must be worn when entering and leaving the building, and social distancing rules complied with.

Agenda

1. **Members Present**
2. **Apologies**
3. **Election of Chairman and Vice Chairman to the Council**
4. **Disclosure of Interests**
5. **Acceptance of Minutes of previous Annual Council Meeting on 14th May 2020**
6. **Parish Council Annual Report by Chairman**
7. **Finance**
 - Financial Annual Report
 - Asset Register 2021/22
8. **Review of Code of Conduct/ Financial Regulations/ Standing Orders/Risk Assessment and other Policies**
9. **Review of Insurance Cover**
10. **Outside Bodies' Accounts and Reports**
 - Magna Park Liaison Group – verbal update
 - Village Hall Committee
 - Election of Parish Council representatives to outside bodies (Marc Smith charity, Alderman Newton, Burial Board)
11. **Dates for Council meetings and Annual Council meeting for 2021/22**
12. **Any Other Business**