

Claybrooke Magna Parish Council



Meeting to be held on Thursday 11th July 2019

At 7.30 pm in the Village Hall

Agenda

1. Members present

2. Apologies for absence

3. Disclosure of personal interests

To receive disclosures of personal and prejudicial interests from Councilors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

4. Formal Announcements from the Chair

5. Minutes of last meeting held on 9th May 2019, AGM on 9th May and Extraordinary Meeting on 15th June

6. Matters arising from the meeting on 9th May 2019

- i) Continuing to monitor situation of cigarette ends outside wood yard.
- ii) Monitoring of situation of aggregate lorries coming through village and any damage incurred especially to Jubilee tree.
- iii) Representation by the Council at LRLAC AGM on 15.06.19.
- iv) Concern over Planning application 19/00619/ADV and maintaining condition of the Jubilee tree in that area. **JB**
- v) Changes to insurance cover costs due to changes requested. **PN**
- vi) Add information about Selectra to Facebook page for resident information. **JA**
- vii) Advertisement for Cllr vacancy to be put on notice board. **JB**
- viii) The Power of Well Being Criteria raised at AGM on 9th May 2019. **PN**

7. Matters arising from the Extraordinary meeting on 13th June 2019

- i) An appropriate report to the external auditor completed. **JB**
- ii) All relevant financial documents published on the website. **JA**
- iii) The Notice of Public Rights and Publication of Annual Governance and Accountability Return placed on the notice board. **ML**
- iv) All payments authorised for payment to be paid. **PN**
- v) Councilor Register of Interest forms put on website. **JA**
- vi) Job Centre link added to website. **JA**

8. Appointment of Members to the Council - Co- Option of Councilor

9. Matters raised by District/County Councilor

- District report dated 24th June 2019
- Planning Enforcement – Claybrooke Parva

10. Public Participation

Matters raised by members of the public

11. Finance

- i) Invoices for payment/ Reimbursements/Receipts
- ii) Clerk salary and tax
- iii) Monthly budget report

12. Planning

i) New/unresolved planning applications

19/00214/COMS – Land adj. to Seleta Bell St. Under investigation as landscaping not in accordance with approved scheme 18/00702/PCD.

19/00796/FUL – 3 Holly Tree Walk. Erection of 2 storey side extension and garage conversion. Resubmission.

ii) Other/ Ongoing planning matters

19/00215/COUS – enforcement issue concerning large number of trailers parked on wood yard site. Case closed as no breach found.

19/00934/FUL – erection of barn and manure store, Wells Close, Claybrooke Parva

19/00888/FUL – erection of 1 dwelling, Wells Close, Claybrooke Parva

13. Councilor or Other Training

14. Correspondence

- i) Ullesthorpe Post Office – letter from Alberto Costa.
- ii) VE Day celebrations – 8th May 2020
- iii) Parish Newsletter
- iv) Wells Close, Claybrooke Parva
- v) Temporary Traffic Regulation Order – for new housing development commencing 5th August 2019.

15. Village Hall

- change in payment terms for donation by Council
- village hall chairs

16. Playground - Annual inspection of equipment

17. Any Other Business

- i) Donation to charity for auditor's services
- ii) Annual Village Inspection
- ii) Review of Council documents

- Publication Scheme Under Freedom of Information Act
- Data Protection Policy
- Data Breach Policy
- Equal Opportunities Policy
- Council Risk Assessment

iii) Harborough Lotto

iv) Review of supply of dog and litter bins in village

v) Employment contract for Clerk and job description

vi) Report from LRLAC AGM **JB**

vii) Wellbeing Event by HDC

viii) Section 106 grant funding

18. Date of Next Meeting

Thursday 12th September 2019, 7.30pm in the Village Hall