

# Claybrooke Magna Parish Council



Meeting to be held on Thursday 9<sup>th</sup> May 2019

At 8 pm in the Village Hall

## Agenda

**1. Members present**

**2. Apologies for absence**

**3. Disclosure of personal interests**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

**4. Formal Announcements from the Chair**

**5. Minutes of last meeting held on 11<sup>th</sup> April 2019**

**6. Matters arising from the last meeting**

6(i) Monitoring of cigarette ends situation outside wood yard. **ALL**

6(ii) Contact HDC about completing sweeping at top end of Manor Road. **JB**

6(iii) Monitor situation of aggregate lorries coming through village. **ALL**

6(iv) Contact HDC concerning improved temporary surface to road outside building site as well as damaged pavements and grass verge in same area. Also, contact County for an inspector to visit.  
**JB**

6(v) Check precept against submission. **NR**

6(vi) Payments to be completed. **PN**

6(vii) Objection to be raised to HDC on planning applications 19/00417/FUL and 19/00212/FUL for reasons stated. **JB**

6(viii) Quote to be obtained for new chairs for village hall. **ML**

6(ix) Built Facilities Strategy form to be completed. **ML**

6 (x) LRALC 2019 AGM to be held on 15<sup>th</sup> June 2019. Council to discuss if someone will attend and report to next meeting. **JB**

6(xi) Letter of thanks to Maurice Howell (Clerk of Burial Board) for his commitment and continuous hard work

**7. Appointment of Members to the Council**

**8. Matters raised by District/County Councillor**

8(i) Report from RP sent on 16.4.19

**9. Matters raised by residents, at Chairman's discretion**

**10. Finance**

10 (i) Invoices for payment/ Reimbursements/Receipts

10 (ii) Monthly budget report

10(iii) On line banking on line facility/ signatories

10(iv) Clerk's salary and expenses

10 (v) Sign off Certificate of Exemption

10 (vi) Agreement to publish accounts on website

10 (vii) Completion on AGAR by 30.6.19

**11. Planning**

**11(i) New/unresolved planning applications**

19/00619/ADV -Installation of 2 non illuminated free standing advertisement boards.

**11(ii) Other/ Ongoing planning matters**

- Local Plan Update 2011-2031 and Inspector's report
- Planning Application 16/00559/FUL – update

**12. Correspondence**

12 (i) Village Halls Improvement Grant Fund - Eligibility

12(ii) Neighbourhood Planning Conference 6.6.19

12(iii) Parish Liaison and Community Facilities officer

12 (iv) Grass cutting/shed

12(v) Star Council Awards

12(vi) Election Myths

12(vii) Councillor Register of Interest forms

12 (viii) Annual insurance renewal

12(ix) Additions to website by Selectra

**13. Village Hall**

**14. Playground**

**15. Any Other Business**

15(i) Co-option of councillor

15(ii) Procedures Manual – detailing procedures for dealing with Council matters

**16. Date of Next Meeting**

Thursday 11<sup>th</sup> July 2019, 7.30pm in the Village Hall