

# Claybrooke Magna Parish Council



## Minutes of Council Meeting held on 1st December 2022 at 7.00pm in The Village Hall

### Minutes

#### 1. Members Present

Cllr N Reseigh, Chairman (NR), Cllr Jan Butcher (Vice Chairman) (JB), Cllr Jo-Ann Allcoat (JA), Cllr R Deacon (RD), Cllr Mike Lenihan (ML), DCllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.  
10 members of the public were present.

#### 2. Apologies for Absence

There were not any apologies.

#### 3. Public Participation

A part of the Standing Orders were read out stating the procedures for attendance of the public at Parish Council meetings. Residents stated their continued distress and anger at the attitude of some members of the JBB when a bench was removed which the PC sympathised with, but re-interated that the PC do not have any jurisdiction over the JBB. It is the PC's understanding that the Chair of the JBB is dealing with the issue. It was stated that the PC do have a representative on the JBB but that member does not have to be a Parish Councillor but is appointed by the Parish Council. A number of questions were raised about the PC's responsibilities for the JBB and its Governance. JB said that the Governance statement was on the JBB website. A number of specific questions raised which will be investigated by the PC and reported back to the residents at the next meeting. It was stated by the residents that they had never known this much distress caused by JBB before. They felt that they were not being listened to and e mails were not all being answered. The PC hoped that the issues would be resolved but obviously due process must be followed.

**All residents and JB left the meeting**

#### 4. Disclosure of Personal Interests

There were not any disclosures.

#### 5. Formal Announcements from the Chairman

There were not any announcements.

#### 6. Minutes of last meeting held on 10<sup>th</sup> November 2022

Proposed by ML, and seconded by RD, to accept as an accurate record and were signed by NR.

#### 7. Matters Arising from Previous Minutes on 10<sup>th</sup> November 2022

- **Playground notice board** replacement is progressing and new compost bin will cost about £60 to replace.  
Proposed by RD, seconded by NR, to be done. **Resolved.**
- Quotes will be obtained to remove dead/dying trees on green. **ML/RD**
- Minor repairs to playground, following annual inspection, will be carried out in the Spring. **RD**
- **Website**- see later section 16.
- **Bus shelter** – Proposed by ML, seconded by NR, that this will be refurbished at a cost of £560 . **Resolved.** NR asked for a breakdown of the costs. **ML**
- **HDC Community Safety Plan** – was completed by JB.

#### 8. Matters raised by District/County Councilor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

## 9. Finance

### i) To consider and approve payments and receipts

#### To end of November 2022

- |  |        |
|--|--------|
| 1. Payment to P Nunn expenses (travel December meeting<br>1 x 10 x .45= 4.50, printing Dec – £1.99 ) | 6.49   |
| 2. Payment to Royal British Legion for 2 remembrance wreaths<br>and £10 donation                     | 50.00  |
| 3. Payment to 2Commune for 2 yearly domain name hosting  | 180.00 |

**Total Payments:** £236.49 ( £230.00 paid in November)

#### Receipts:

#### No receipts received since the last meeting

Proposed by JA, seconded by RD, that the payments be paid and receipts noted. Unanimously agreed and **Resolved.**

### ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 30<sup>th</sup> November 2022.

#### Current account

c/f at 31.10.22		14,239.46
November payments	1660.78	12,578.68
<b>December payments</b>	<b>6.49</b>	<b>12,572.19</b>

#### Reserve Account 1

31.10.22 c/f		6072.91
--------------	--	---------

#### Reserve Account 2 (Playground)

31.10.22 c/f		<b>7239.17</b>
--------------	--	----------------

Proposed by NR, seconded by ML, to be accepted. Agreed unanimously and signed by NR. **Resolved.**

### iii) Budget 2023/24

The draft budget was discussed in detail. The precept is expected to be spent by the end of the financial year and cost are expected to increase in the following year. It was proposed by NR, seconded by ML, to increase the precept by 10% for the next financial year to cover expected rises in costs. This is an increase of £1060.00 per annum. **Resolved.**

### iv) Precept 2023/24

Proposed by NR, seconded by JA, that the precept will be £11.658.00 for 2023/24. **Resolved.**

## 10. Planning

### i) New /Unresolved planning applications

**22/01879/FUL** - 9 Roman Close – 2 storey side extension – neutral

**22/01910/FUL** - South View, Frolesworth Rd- 2 storey rear extension - neutral

### ii) Other/Ongoing Planning Matters

**APP/F2415/W/21/3285135** – land adjacent to Seleta, Bell St – sent objection to Planning Inspector over appeal. Ongoing.

**APP/F2415/C/21/3287649** - Woodyard access – sent objection to Planning Inspector over appeal. Ongoing

## 11. Councillor or Other Training

No training needs identified.

## 12. Village Hall Update

- Steps still to be completed.

- Quotes being obtained for new flooring in meeting room.

## 13. Playground Update

- Bolts will be checked that were identified in the inspection. Proposed by RD, seconded by ML, that 6 sleepers be purchased to replace the rotten ones around play area. **Resolved.**

**14. Burial Board Update**

- New notice board to be sited with concrete posts.
- Are seeking funding for work to the cemetery, where possible.
- Reported on persistent thefts from cemetery. Will adjust JBB funds so expected works may have to be delayed.

**15. Matters Arising**

- **Update Climbing Wall** – the application was not successful.
- **Bus Shelter**- to be refurbished.
- **Website** – Check that all current data can be moved across and timescales. **PN** Current provider to be contacted to see effect of changing provider.**PN**

**16. Correspondence / Village Hall CMPC Postbox** - None received.

**17. AOB**

- **Website** – difficulty by resident in logging an item for discussion - to be checked. **JA**
- **2023 Parish and District election costs** – noted. Seems will be a cost if district elections are contested.
- **Jubilee Pathway** – should be announced and will do some communication with RP. Plaque to be decided.
- **Christmas lights**- are now on!!
- **A5** – When is next survey due to more accidents. RP will report after attends next meeting.
- **Lights by Primrose Place**- are causing concern as too bright. Contractor will be contacted. **PN**
- **Bank Holiday** -there will be another Bank Holiday on 8<sup>th</sup> May due to the Coronation

Meeting ended at 2100

**18. Date of Next Meeting**

The next Parish Council meeting will be held on Thursday 12<sup>th</sup> January 2023 at 7pm in the Village Hall.

May we take the opportunity to wish you all a very Happy Christmas and New Year.

To **resolve** that the minutes of the meeting of the Parish Council held on the 1<sup>st</sup> December 2022, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....12<sup>th</sup> January 2023.....

**Action Point 1:** Playground notice board and compost bin to be replaced. **RD**

**Action Point 2:** Quotes to be obtained for cost of removing the dead/dying trees on green. **ML/RD**

**Action Point 3:** The bus shelter to be refurbished but a breakdown of costs required.**ML**. The trees behind the jubilee to be trimmed. **ML/RD**

**Action Point 4:** Check possible new website provider that all data will be transferred by them and timescales. Also contact current provider to see effect. **PN**

**Action Point 5:** Difficulty by resident in logging onto website for an item for discussion - to be checked. **JA**

**Action Point 6:** **Primrose Place lights**- concern over brightness levels. Contractor to be contacted. **PN**

