

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 13th May 2021 at 7.30pm in the Village Hall

Members of the public were also invited to join the meeting via telephone

Minutes

1. Members Present

Cllr N Reseigh, chairman (NR), Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML), Cllr R Deacon (RD), DC R Page (RP) and Patricia Nunn (PN), Parish Clerk.

1 member of the public was present

2. Apologies for Absence

Cllr J Butcher (Vice chairman).Apologies accepted.

3. Public Participation

The question of the Community Garden at Selete Bell Street was discussed at length. The idea is to provide a quiet area for the benefit of the whole village to increase wellbeing, enjoy nature and wildlife and possibly grow vegetables and invite the local school to visit and enjoy. There is a number of people interest in the project but names to be confirmed.

It was discussed that a Management Group be formed with as many people as possible. The PC would be willing to support but not form part of the management committee. The Committee would give updates to the PC meetings.

The question of the knotweed problem was discussed which would have to be resolved before and management group was started. **RP** to research the environmental issues and report back at the next PC meeting and establish who is responsible for the removal. **RP** will also look at the planning conditions of 19/00390/COMS.

4. Disclosure of Personal Interests

There were not any disclosures.

5. Formal Announcements from the Chairman

There were not any announcements.

6. Minutes of last meeting held on 8th April 2021

Proposed by ML and seconded by NR to accept as an accurate record and were signed by NR.

Resolved to do.

7. Matters Arising from Previous Minutes on 8th April 2021

- **Memorial tree** – ongoing. **RD**
- **Memorial bench**– to be purchased. **ML**.
- **Defibrillator case** -paint to be applied when weather improves. **ML**
- **Village Hall** - Re-opening to be noted on facebook. **JA**
- **Pathways** -Quotes for pathways by Primrose Place and in playground have been obtained and a s106 application submitted.
- **Volunteers** – 5 residents have put their names forward.

8. Matters raised by District/County Councilor

RP provides regular email updates and information prior to the Parish Council meeting and all

matters noted.

9. Finance

i) To consider and approve payments and receipts

1. Payment to HDC – collection of bins (Jan-Mar)	53.38
2. Payment to P Nunn expenses (travel April and May 45p x 10 x2 = £9.00; Printing Apr and May 2x1.99 = £3.98)	12.98
3. Payment to Zurich -annual insurance	519.10
4. Payment to 2Commune for annual website hosting	342.00
5. Payment to R Deacon to refund fuel for mower	9.59

Total Payments: £ 937.05 (£53.38 paid in April)

Receipts

6.4.21 – Lottery grant for playground	10,000.00
8.4.21 – Half annual precept	5095.00
30.4.21 – Donation for playground	10,000.00

Interest

Reserve 1	0.11
Reserve 2	0.04

Proposed by NR, seconded by ML, that the payments be paid and receipts noted. Unanimously agreed and **Resolved**.

ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 30th April 2021.

Current account

c/f at 31.03.21		9392.14
April payments	10895.14	8297.00
Receipts	25,095.00	33,392.00
May payments	883.67	32,508.33

Reserve Account 1

28.02.21		6068.77
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Reserve Account 2

2234.89

Proposed by NR, seconded by ML to be accepted. Agreed unanimously and to be signed by NR.

Resolved.

iii) **Approval of Annual accounts report 2020/21** – proposed by NR, seconded by ML. **Resolved**

iv) **Approval of Annual Governance Statement 2020/21**- proposed by NR, seconded by ML. **Resolved**

v) **Approval of Accounting Statements 2020/21** - proposed by NR, seconded by ML. **Resolved**

vi) **Approval of Certificate of Exemption 2020/21**- proposed by NR, seconded by ML. **Resolved**

vii) **Exercise of Public Rights** – dates of 14.6.21- 23.7.21 proposed by NR, seconded by ML. **Resolved**

viii) **Approval of audit report 202/21** - proposed by NR, seconded by ML. **Resolved**

10. Planning

i) New /Unresolved planning applications

21/00677/REM – landscaping and appearance at Mere Lane -noted.

ii) Other/Ongoing Planning Matters

19/00390/COMS - Selete Bell St – community garden – see earlier, item 3.

11. Councillor or Other Training

No training needs identified.

12. Village Hall Update

- We are delighted to announce that the village hall will be open from 17th May 2021 subject to Covid requirements.
- Have fitness classes booked on Tuesdays, Wednesdays and Thursdays.
- The new guttering has started to be done.
- have identified a potential problem with flat roof.

13. Playground Update

- **Community Fund application** –MPCF has been notified of the additional funding now received by PC. Awaiting their response.
- **Additional funding update**- a further £10,000 has been generously donated by Whitmore's timber.
- **s106 Greenways for path** – quotes have been obtained to provide a tarmac path inside the playground and the s106 application submitted. Likely to have a response by end of June.
- **Quotes** - are being sought for the replacement playground concentrating on the 3 wooden pieces.
- **Playground sign** has been erected but directs into the Village Hall. LCC to be contacted. **PN**

14. Burial Board Update

Nothing further to add.

15. CMPC Postbox Correspondence

No correspondence received.

16. Matters Arising

There were no matters arising

17. Correspondence

No correspondence received

18. AOB

- Primrose Place** - the Management group to be contacted to obtain the contract . **PN**
- Manor Farm** – has a planning application has been lodged to put access around back of Manor Farm? – nothing on portal

Meeting ended at 2106

19. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 8th July 2021 at 7.00pm in the Village Hall.

To **resolve** that the minutes of the meeting of the Parish Council held on the 13th May 2021, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....18^h July 2021.....

Action Points:

Action point 1: The environmental issues of knotweed to be sought and reported back at the next PC meeting and establish who is responsible for the removal. The planning conditions of 19/00390/COMS to be researched. **RP**

Action Point 2: Memorial bench to be purchased. **ML**

Action Point 3: : New Memorial tree to be sought. **RD**

Action Point 4: Rust correcting paint to be applied to defibrillator case when weather improves. **ML**

Action Point 5: Re-opening of Village Hall to be noted on facebook. **JA**

Action Point 6: LCC to be contacted about siting of playground sign. **PN**

Action Point 7: Developers to be contacted about seeing a contract for primrose Place. **PN**