

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 8th April 2021 at 7pm

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations came into force on 4th April 2020. Accordingly, due to the current situation, this meeting was held remotely over zoom and telephone.

1. Members Present

Cllr N Reseigh, chairman (NR), Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML), Cllr R Deacon (RD) and Patricia Nunn (PN), Parish Clerk.

0 members of the public was present

2. Apologies for Absence

Cllr J Butcher (Vice chairman) JB and DC R Page (RP). Apologies accepted.

3. Public Participation

There were not any items raised.

4. Disclosure of Personal Interests

There were not any disclosures.

5. Formal Announcements from the Chairman

There were not any announcements.

6. Minutes of last meeting held on 11th March 2021

Proposed by NR and seconded by ML to accept as an accurate record and to be signed by NR after the meeting. **Resolved to do.** No recording was made of this meeting.

7. Matters Arising from Previous Minutes on 11th March 2021

- **Memorial tree** – ongoing. RD
- **Memorial bench**– quotes have been received c£400.00. It was proposed by NR and seconded by RD that the bench should be purchased. **Resolved. ML**
- **Plant a tree campaign** – developers have been contacted but no response.
- **Blaby neighbourhood plan** -response sent.
- **Community garden** – resident was contacted and awaiting a response from HDC.
- **Litter picking equipment** -no response from HDC or LCC.
- **Defibrillator case** -paint to be applied to top. **ML**
- **Letter of thanks** – done for 2 residents.
- **Mower** – has been repaired.
- **Council tax calculation** – received.
- **Woodyard**- letter sent and had a response but no changes can be done.

8. Matters raised by District/County Councilor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

9. Finance

i) To consider and approve payments and receipts

1. Payment to Sharnford horticultural for mower repair 38.28

2. Payment to P Nunn (stamps)		7.96
3. Payment to Joint Burial Board – annual fee		755.40
4. Payment to LRLAC for annual fee		240.16
5. Payment to HDC for green bin for village green 2021/22		55.00

Total Payments: £ 1041.76 (+ £55.00 for green bin paid in March)

Receipts – no receipts received

Proposed by ML, seconded by JA, that the payments be paid and receipts noted. Unanimously agreed and **Resolved**.

ii) **Bank Reconciliation**

Showing bank reconciliations on all 3 accounts up to 31st March 2021.

Current account

c/f at 28.02.21		10,011.92
March Payments	564.78	9447.14
Payment to HDC for green bin (auth April)	55.00	9392.14
April payments	1041.76	8350.38

Reserve Account 1

28.02.21 c/f		6068.66
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Reserve Account 2

28.02.21 c/f		2234.85
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Proposed by NR, seconded by RD to be accepted. Agreed unanimously and to be signed by NR after the meeting. **Resolved**.

iii) **Annual Insurance**

Received a quote from Zurich for the annual insurance from June 2021. It has not taken into account fixed rate so are contacting them.

iv) **AGAR 2020/21**

Submission due by 2.7.21. Will be doing the required reports over next month.

10. Planning

i) **New /Unresolved planning applications**

No new planning matters

ii) **Other/Ongoing Planning Matters**

19/00390/COMS - Selete Bell St – community garden – nothing new to add

11. Councillor or Other Training

No training needs identified.

12. Village Hall Update

- We are delighted to announce that the village hall will be open from 17th May 2021 subject to Covid requirements.
- It will also be open on 6th May to host the local elections.
- An order has been placed for the new guttering.
- Re-opening to be noted on facebook. **JA**

13. Playground Update

- **Community Fund application** – the funding from MPCF has been given at £21,500 dependent on the PC fund matching the remainder that is required. Funding opportunities will be sourced.
- **Additional funding update**- a further £10,000 has been secured from the National Lottery. The

PC wishes to express their thank to JB for all her hard work on this.

- **s106 Greenways for path** – it is felt that there is a greater need for the path by Primrose Place. Quotes to be sought. **PN**
- **Quotes** - are being sought for the replacement playground concentrating on the 3 wooden pieces.
- **Overtured Table - this to be recovered.**

14. Burial Board Update

- The Burial Board, subject to contract and planning consent, have acquired half an acre of land adjacent to the existing cemetery. It is likely that this land will cover the number of burials for the next 100 years.
- The Burial Board have been successful in obtaining funds for this from s106 monies, a Small Business Grant and Lutterworth Community Fund. The actual cost is still unknown due to surveying fees etc , but it is likely that the parish will have to contribute some funds for the purchase of the land and have agreed to do so.
- The PC would like to give thanks to Maurice Howell, JB and Andrew Briggs from Parva for all their hard work in this matter.

15. CMPC Postbox Correspondence

No correspondence received.

16. Matters Arising

- Village litter pick** -postponed until later in the year.
- The History and Heritage Archive** – it was proposed by NR, seconded by RD, that the old PC minute book be lent to the Archive but still remain the property of the PC. **Resolved. PN to tell BF**
- Volunteers** - there are a few jobs that need to be done, i.e. painting of village hall kitchen, litter picking, funding experience. Volunteers on the list to be contacted for their input. **PN**

17. Correspondence

- **Litter** -Resident contacted the clerk about concern over amount of litter between pub and High Cross. Volunteers to be asked.
- **TTFO**- speed table s to be put on Main Road between Primrose Place and bell street from 1st June 2021.
- **Lighting** – the light out by Primrose Plac ijn e has been reported.

18. AOB

There was no other business

Meeting ended at 8.00pm

19. Date of Next Meeting

The Annual Council meeting will be held on Thursday 13th May 2021 at 7.00pm in the Village Hall, followed by the usual Parish Council meeting.

To **resolve** that the minutes of the meeting of the Parish Council held on the 8th April 2021, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....13th May 2021.....

Action Points:

Action point 1: New Memorial tree to be donated by Woodland Trust. **RD**

Action Point 2: Memorial bench to be purchased. **ML.**

Action Point 3: : Plant a tree campaign –Primrose Place developers to be contacted to see if they would like some. **RD**

Action Point 4: Rust correcting paint to be applied to defibrillator case. **ML**

Action Point 5: Re-opening of Village Hall to be noted on facebook. **JA**

Action Point 6: Quotes to be sought for repair to path by Primrose Place. **PN**

Action Point 7: Volunteers on the list to be contacted for their input on allocated jobs. **PN**