

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 11th March 2021 at 7pm

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations came into force on 4th April 2020. Accordingly, due to the current situation, this meeting was held remotely over zoom and telephone.

1. Members Present

Cllr N Reseigh, chairman (NR), Cllr J Butcher (Vice chairman) JB, Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML), and Patricia Nunn (PN), Parish Clerk.

Cllr R Deacon (RD) joined the meeting briefly as recovering from an illness. The PC send good wishes to him for his recovery.

1 member of the public were present

2. Apologies for Absence

DC R Page (RP). Apologies accepted.

3. Public Participation

There were not any items raised.

4. Disclosure of Personal Interests

JB disclosed an interest in the subject of the MPCF funding for the playground as she is a Director of the MPCF.

5. Formal Announcements from the Chairman

There were not any announcements.

6. Minutes of last meeting held on 11th February 2021

Proposed by NR and seconded by ML to accept as an accurate record and to be signed by NR after the meeting. **Resolved to do.** No recording was made of this meeting.

7. Matters Arising from Previous Minutes on 11th February 2021

- **Memorial tree** – ongoing. **RD**

- **Memorial bench**– ongoing. **ML**

- **Plant a tree campaign** – to ask if trees required at Primrose Place. Developers to be contacted. **RD**

- **Bin for Primrose Place**- the developers have been contacted and will be placing a bin by the play area. They have also offered poo bins (to be maintained at the PC's cost) This offer to be deferred to assess situation once the other bin is sited. **PN**

- **Quotes for to replace Village Hall guttering** – now obtained.

8. Matters raised by District/County Councilor

A response to be given to the Blaby neighbourhood plan. **JB**

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

9. Finance

i) To consider and approve payments and receipts

| | |
|---|--------|
| 1. Payment to P Nunn for expenses. Fuel for cheque/ document Signing (Feb and Mar)- 2 x 10 x 45ppm = £9.00 Printing for Feb and Mar £1.99 x 2 = 3.98) | 12.98 |
| 2. Payment to J Horsfall to refund purchase of new battery for defibrillator | 193.59 |
| 3. Payment for 3 months' salary for P Nunn (Jan-Mar) | 361.40 |
| 4. Payment to HMRC for 3 months' tax (Jan-Mar) | 90.40 |
| 5. Donation to Claybrooke & Ullesthorpe Scout Group | 100.00 |

Total Payments: £474.78 (£193.59 paid in February)

Receipts – Interest

| | |
|--------------------|------|
| 26.02.21 Reserve 1 | 0.05 |
| 26.02.21 Reserve 2 | 0.02 |

Proposed by NR, seconded by ML, that the payments be paid and receipts noted. Unanimously agreed and **Resolved**.

ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 28th February 2021.

Current account

| | | |
|-----------------------|---------------|------------------|
| c/f at 31.01.21 | | 10,276.19 |
| January/Feb payments | 264.27 | 10,011.92 |
| March Payments | 474.78 | 9447.14 |

Reserve Account 1

| | | |
|--------------|------|----------------|
| 31.01.21 c/f | | 6068.61 |
| Interest | 0.05 | 6068.66 |

Reserve Account 2

| | | |
|--------------|------|----------------|
| 31.01.21 c/f | | 2234.83 |
| Interest | 0.02 | 2234.85 |

Proposed by JB, seconded by NR to be accepted. Agreed unanimously and to be signed by NR after the meeting. **Resolved**.

10. Planning

i) New /Unresolved planning applications

No new planning matters

ii) Other/Ongoing Planning Matters

19/00390/COMS - Selete Bell St – community garden – Resident to be contacted to establish current situation. **PN**

20/02072/FUL – The PC is very pleased that the covered eating area at the Pick in Muck pub was approved on 26.2.21. It is an essential and valuable community asset and should be sustained.

11. Councillor or Other Training

No training needs identified.

12. Village Hall Update

- Still currently closed due to the shutdown caused by Covid.
- Have received quotes for the repair of the guttering. The cost will be c £1850.00. It was proposed by NR, seconded by JA, that this should go ahead. **Resolved**.

13. Playground Update

- **Community Fund application** – JB did not take part in this discussion due to her Personal Interest.

A response to the MPFC request for further information has been sent. The closing date is 31.3.21 and we await their reply.

The meeting was suspended at 1940 hours due to unauthorised persons joining the meeting. It re-started at 1943. In future, any resident wishing to join the zoom meeting should inform the clerk by email to ensure that only authorised and genuine persons are invited.

14. Burial Board Update

- The Burial Board, subject to contract and planning consent, have acquired half an acre of land adjacent to the existing cemetery. It is likely that this land will cover the number of burials for the next 100 years.
- Although some money has been made available for the purchase of land from s106 and Burial Board funds, it is likely that the 3 parishes will have to contribute some funds for the purchase of the land. The amount for Claybrooke Magna PC will be in the region of £3k. The PC agreed to contribute the amount stated but would review the situation if the contribution increased.

15. CMPC Postbox Correspondence

No correspondence received.

16. Matters Arising

- Outstanding s106 Greenways monies** – noted.
- Donation to Claybrooke and Ullesthorpe Scout Group** – due to the Covid situation this Group has had its funds depleted. It provides a valuable community service to the village's young persons. It was proposed by JB, seconded by ML, that a donation of £100 be given to them. **Resolved.**
- Additional Parish Councillor** – it had been agreed by HDC that the number of Parish Councillors can be increased from 5 to 6 with effect from the next elections in May 2023.
- Approval of Brian Fowler as Alderman Newton trustee for the village 2021/22** – proposed by JB, seconded by NR. **Resolved.**
- Village Litter pick – volunteering rules** – litter picks can carry on within the Covid rules by keeping social distancing. Have asked LCC for equipment but as yet no reply. Will ask HDC if still hiring out their equipment and collecting the rubbish. **PN** Litter pick provisionally set for Saturday 27th March at 1030am.

17. Correspondence

There was not any correspondence

18. AOB

- **Flood risk** – NR has researched the flood risk for the village and is less than 1% risk.
- **Defibrillator case** – the top of the case has some rust. Correcting paint to be applied. **ML**
- **Village litter picking** – Mrs T Goodfellow to be sent a letter of thanks. **PN**
- **Mower** - the mower is broken again despite being recently serviced. To be returned to Sharnford for repair. **JA**
- **Council tax** – The PC added 2% increase to their precept for 2021/22 but HDC show it as -3.7%. HDC to be asked for their calculation. **PN**
- **Woodyard** -A letter to be sent asking about alternative exit and entrances to reduce the issue of lorries and trailers in the village. **PN/JB/NR**

Meeting ended at 8.15pm

19. Date of Next Meeting

Thursday 8th April 2021 at 7.00pm in Village Hall or by zoom/telephone if the coronavirus situation is not altered.

To **resolve** that the minutes of the meeting of the Parish Council held on the 11th March 2021, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....11th April 2021.....

Action Points:

Action point 1: New Memorial tree to be donated by Woodland Trust. **RD**

Action Point 2: Quotes to be obtained for Memorial bench. **ML**.

Action Point 3 : Plant a tree campaign –Primrose Place developers to be contacted to see if they would like some. **RD**

Action Point 4: Primrose Place developers to be contacted about offer of dog poo bins and siting of waste bin **PN**

Action Point 5: A response to be given to the Blaby neighbourhood plan. **JB**

Action Point 6: Community garden – Resident to be contacted to establish current situation. **PN**

Action Point 7: Ask HDC if still lending litter picking equipment and collecting the rubbish. **PN**

Action Point 8: The top of the defibrillator case has some rust. Correcting paint to be applied. **ML**

Action Point 9: Mrs T Goodfellow to be sent a letter of thanks for her continuous litter picking. **PN**

Action Point 10: The mower to be returned to Sharnford for repair. **JA**

Action Point 11: HDC to be asked for their council tax calculation. **PN**

Action Point 12: A letter to be sent asking about alternative exit and entrances to reduce the issue of lorries and trailers in the village. **PN/JB/NR**