

# Claybrooke Magna Parish Council



## Minutes of Council Meeting held on 11<sup>th</sup> February 2021 at 7pm

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations came into force on 4th April 2020. Accordingly, due to the current situation, this meeting was held remotely over zoom and telephone.

### 1. Members Present

Cllr N Reseigh, chairman (NR), Cllr J Butcher (Vice chairman) JB, Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML), District Cllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.  
0 members of the public were present

### 2. Apologies for Absence

Cllr R Deacon (RD). Apologies accepted. The PC would like to express their wishes to Cllr Deacon for a speedy recovery.

### 3. Public Participation

There were no residents present.

### 4. Disclosure of Personal Interests

JB disclosed an interest in the subject of the MPCF funding for the playground as she is a Director of the MPCF.

### 5. Formal Announcements from the Chairman

There were not any announcements.

### 6. Minutes of last meeting held on 14th January 2021

Proposed by NR and seconded by ML to accept as an accurate record and to be signed by NR after the meeting. **Resolved to do.**

### 7. Matters Arising from Previous Minutes on 14th January 2021

- **Memorial tree** – ongoing. **RD**
- **Memorial bench**– Now 2 options to either find a carpenter to make a new bench or to buy one. Proposed by ML and seconded by NR to get quotes for the purchase of a bench. **Resolved to do.** **ML**
- **Pathway to bridge**– ongoing. **ML/RD**
- **Plant a tree campaign** – to ask if trees required at Primrose Place. Developers to be contacted. **RD**
- **Communication concerns** – HDC were communicated to on this matter.
- **Donation to resident for electricity for Xmas lights** – at the resident's request, a donation was made to the Open Hands charity.
- **Bin for Primrose Place**- the developers were contacted but as yet no response. To be followed up **PN when receive contact details from RP.**

### 8. Matters raised by District/County Council

Have received an update from HDC concerning the parking of vehicles at the woodyard after they visited the site and spoke to the operators. The site is to be used mainly for storage but also be some distribution and so complies with B8 usage granted to them historically. Subsequently, there is no breach of planning.

If there is a noise nuisance – contact HD environmental team; for vehicles blocking road then contact site manager or Police.

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

## 9. Finance

### i) To consider and approve payments and receipts

- |  |        |
|--|--------|
| 1. Payment to P Nunn for refund of donation to Open Hands Charity- as requested by resident after using his electricity for Xmas lights                    | £50.00 |
| 2. Payment to P Nunn for expenses. Fuel for cheque/ document Signing ( Nov, Dec, Jan - 3 x 10 x 45ppm = £13.50. Printing for Dec and Jan £1.99 x 2 = 3.80) | 17.30  |
| 3. Payment to HDC for quarterly bins collection (Oct- Dec)   | 53.38  |

**Total Payments: £ 70.68** (£50.00 donation paid in January)

Proposed by JB, seconded by JA, that the payments be paid and receipts noted. Unanimously agreed and **Resolved**.

### ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 31st January 2021.

#### Current account

c/f at 30.12.20.		10,378.82
Donation to Open Hands and David Pearce Electrical	102.63	10,276.19
<b>January payments</b>	<b>70.68</b>	<b>10,205.51</b>

#### Reserve Account 1

30.12.20 c/f		6068.51
Interest	0.10	6068.61

#### Reserve Account 2

30.12.20 c/f		2234.79
Interest	0.04	2234.83

Proposed by NR, seconded by JB to be accepted. Agreed unanimously and to be signed by NR after the meeting. **Resolved**.

### iii) LRLAC Increase 2021/22

Instead of the usual percentage increase, the annual fee will increase by a lump sum of £10 over last year.

## 10. Planning

### i) New /Unresolved planning applications

**20/00974/PDN** - appeal on change of use from agricultural to dwelling house – High Cross Grange  
To add neutral to the portal.

### ii) Other/Ongoing Planning Matters

**19/00390/COMS** - Selete Bell St – community garden – Resident is still interested in the project.  
Difficult to pursue in current situation.

## 11. Councillor or Other Training

No training needs identified.

## 12. Village Hall Update

- Still currently closed due to the shutdown caused by Covid.
- The new kitchen is completed bar some snagging
- There is a need for some internal decoration

- The guttering needs replacing/repair. Quotes to be obtained. **ML**

### **13. Playground Update**

- **Community Fund application** – JB did not take part in this discussion due to her Personal Interest.

The application was discussed by MPCF and the PC have received a letter asking if certain pieces of equipment could be retained and also if there could be cost saving if bought together with the Parva School application for play equipment. The PC are happy to co-ordinate with the a school over the playgrounds to explore cost savings. A response is being formulated and will be sent by the deadline of 31.3.21.

- **Playground sign on Main Road** – site will be inspected when restrictions are lifted.

### **14. Burial Board Update**

- Have written to owner of Claybrooke Hall asking if the BB could have their old railings.
- AB from Parva is discussing sale of land with a local resident.
- Have achieved funding from a s106 application to renew railings.
- Are awaiting confirmation from Magna Park Community Fund for funding for pathways renewal.

### **15. CMPC Postbox Correspondence**

No correspondence received.

The PC are very grateful for the Dog Poo poster it received and this will be shortly displayed around the village.

### **16. Matters Arising**

- Outstanding s106 monies** – there is still £2254.50 left from the s106 for Greenway fund. Possibly use for a small path where stile used to be? To be discussed at next meeting.
- Street Lighting** – the lighting by primrose Place is now working.

### **17. Correspondence**

- **Lorries through village** - the PC have received a number of complaints from residents and these have been forwarded to HDC/LCC. The situation will be continued to be monitored. Camera cars are coming out from HDC to monitor the situation. Please keep reporting any incidents.
- **Complaints from residents about the Woodyard traffic**- see earlier item 8.
- **TTRO** - for closure of Frolesworth Rd. for approx 12 weeks from 20.0.21, for carriageway repairs.

### **18. AOB**

There was no other business

Meeting ended at 8.30pm

### **19. Date of Next Meeting**

Thursday 11<sup>th</sup> March 2021 at 7.00pm in Village Hall or by zoom/telephone if coronavirus situation not altered.

To **resolve** that the minutes of the meeting of the Parish Council held on the 11th February 2021, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....11<sup>th</sup> February 2021.....

**Action Points:**

**Action point 1:** New Memorial tree to be donated by Woodland Trust. **RD**

**Action Point 2:** Quotes to be obtained for Memorial bench. **ML**.

**Action Point 3:** : Plant a tree campaign –Primrose Place developers to be contacted to see if they would like some. **RD**

**Action Point 4:** Developers to be contacted again about additional bin for Primrose Place. **PN**

**Action Point 5:** Quotes to be obtained for guttering for Village Hall. **ML**