

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 17th September 2020 at 7pm

The The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations came into force on 4th April 2020. Accordingly, due to the current situation, this meeting was held remotely over zoom and telephone.

1. Members Present

Cllr N Reseigh, chairman (NR), Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML), Cllr R Deacon (RD) and Patricia Nunn (PN), Parish Clerk.

0 members of the public were present

2. Apologies for Absence

Cllr Jan Butcher, vice chairman (JB) and District Cllr R Page (RP). Apologies accepted and approved.

3. Public Participation

None

4. Disclosure of Personal Interests

There were not any disclosures.

5. Formal Announcements from the Chairman

There were not any announcements.

6. Minutes of last meeting held on 27th August 2020

Resolved to accept as an accurate record and to be signed by NR after the meeting.

7. Matters Arising from Previous Minutes on 27th August 2020

- Purchase of additional petrol can and submit receipts. **RD**
- NR to contact the family about memorial tree. **NR**
- Selete Bell St. - PC to wrote to resident about a community garden. No response as yet.
- A response to the Governments new planning proposals was sent.
- See later in burial board update.
- All details concerning the increase of heavy lorries through the village was put on the facebook page, notice board and website together with the letter to the Chief Constable
- The lawnmower to be repaired and sent for annual service via Trevor. **RD**

8. Matters raised by District/County Councilor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

9. Finance

i) To consider and approve payments and receipts

1. Payment to P Nunn (3 months' salary Jul-Sept) £319.00
2. Payment to HMRC (3 months tax Jul-Sept)) £79.80

Total Payments: £ 398.80

Receipts

Interest

29.05.20	Reserve 1	0.96
29.05.20	Reserve 2	0.36
30.06.20	Reserve 1	0.05
30.06.20	Reserve 2	0.02

Proposed by NR, seconded by ML. Unanimously agreed and **Resolved** that the payments be paid and receipts noted.

ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 31st August 2020.

Current account

c/f at 30.07.20.		9318.61
August payments	104.74	9213.87
September payments	398.80	8815.07

Reserve Account 1

c/f 31.08.20		6068.25
Interest	0.10	6068.35

Reserve Account 2

c/f 31.08.20		2234.69
Interest	0.04	2234.73

Proposed by ML, seconded by RD to be accepted. Agreed unanimously and signed by NR after the meeting.

iii) Pay Increase for Clerk

The national pay award has been agreed at 2.75%. An increase was awarded in April for 2%. It was proposed by NR, seconded by JA that a further increase of .75% be awarded. **Agreed** unanimously.

iv) Additional hours worked by Clerk

5 extra hours was worked by the clerk in August due to the fact of having an extraordinary meeting. It was proposed by RD, seconded by JA that a further 5 hours be paid at normal rate. **Agreed** unanimously.

10. Planning

i) New /Unresolved planning applications

20/00605/FUL – Woodway Lane, Claybrooke Parva- erection of stable block, agricultural storage and extension to stable yard. This was approved by Planning Committee on 28.7.20.

ii) Other/Ongoing Planning Matters

19/00390/COMS - Selete Bell St landscaping – the application to withdraw the maintenance on the ground was withdrawn by the owner. HDC to be contacted about knotweed problem. **PN**

11. Councillor or Other Training

No training needs noted.

12. Village Hall Update

- s106 application for the kitchen was approved by HDC and now awaiting terms and conditions so can start.

- 3 groups have now started to use the hall – yoga, karate and keep fit. – all in line with current regulations.

13. Playground Update

- Now re-opened in line with current regulations.
- Some clearance of the vegetation still to be completed. The area will have to be cordoned off when being done. When date is known this will be communicated via facebook. **JA**
- s106 application new playground equipment was refused by HDC. Will be looking for alternative funding for this and possible outside gym equipment. HDC to be contacted about need to fence one area from another. **PN**
- One of the beams of the playground equipment needs to be replaced. It was proposed by RD and seconded by JA that a replacement beam be purchased. **Resolved.**

14. Burial Board Update

The number of burial plots in Claybrooke Parva cemetery will be full in about 8 years. Additional land is being sought by the Burial board. All 3 Parishes may have to contribute to the cost of the purchase of the land. **PN** to contact Maurice Fowler as to approximate amount of contribution.

15. Matters Arising

- S106 Greenways**– the s106 application was approved. The contractor to be contacted to start the work. **PN**
- Memorial tree**- see matters arising
- VE Day memorial** – Have received 2 quotes for a plaque. The preferred one is for bronze at a cost of £793. HDC have given £500 towards VE Day memorial and it was agreed that the PC would fund the rest. It may be that there would be a joint plaque with Parva. This to be discussed at their meeting in October and a decision can be made then.
- Open Space Strategy** - noted and questionnaire to be completed. **PN**

15. Correspondence

- **TTRO** – closure of Main Street on 16.9.20 for up to 21 days for water pipe repair.
- **Community funding** – application for clearance encroachment of foliage between Magna and Parva. **PN**

16. AOB

- **Annual village inspection** to be arranged
- **LRLAC bio-diversity project** - noted
- **Village Hall governance document** – noted and discussed.
- **Hedge on green** needs trimming. Ian to be contacted. **ML**
- **Agenda item** – amount of garden rubbish being dumped on green and in hedgerows.

Meeting ended at 8.23pm

18. Date of Next Meeting

Thursday 8th October 2020 at 7.00pm in Village Hall or by zoom/telephone if coronavirus situation not altered.

To **resolve** that the minutes of the meeting of the Parish Council held on the 17th September 2020, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....8th October 2020.....

Action Points:

- Action point 1:** Purchase of additional petrol can and submit receipts. **RD**
- Action Point 2:** NR to contact the family about memorial tree. **NR**
- Action Point 3:** The lawnmower to be repaired and sent for annual service. Trevor to be contacted. **RD**
- Action Point 4:** Selete Bell St landscaping –HDC to be contacted about knotweed problem. **PN**
- Action Point 5:** Vegetation to be cleared from playground. When date is known this will be communicated via facebook. **JA**
- Action Point 6:** HDC to be contacted about need to fence one area of playground from another. **PN**
- Action Point 7:** **PN** to contact Maurice Fowler as to approximate amount of contribution for cemetery land.
- Action Point 8:** The contractor to be contacted to start the work on the pathway. **PN**
- Action point 9:** Open Space Strategy - noted and questionnaire to be completed. **PN**
- Action Point 10: Community funding** – application for clearance of encroachment of foliage between Magna and Parva. **PN**
- Action Point 11:** Hedge on green needs trimming. Ian to be contacted. **ML**

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